





Improvement District #4, Waterton
January 21, 2022 - Improvement District No. 4 Council Meeting - 01:30 PM
(This meeting is a virtual meeting)

- 1 **Call Regular Council Meeting to Order**
- 2 **Introduction to All Net Meeting Software**
- 3 **Adoption of Agenda**
- 4 **Delegation - Waterton Park Chamber - Shameer Suleman**
 - 📎 Chamber Marketing Funding Request
- 5 **Minutes of November 19, 2021**
 - 📎 Minutes of November 19, 2021
 - 📎 Council Motion Tracker
- 6 **Financial Report**
 - 📎 Financial Report November 2021
 - 📎 Financial Report - Grants November 2021
 - 📎 Financial Report - Budget 2022
- 7 **Parks Canada Report**
 - 7.1 Townsite Management Report - Erin Saunders
 - 📎 Snow Removal Priority Map
 - 📎 PC Community Bulletin - Snowplowing
 - 📎 PC Community Bulletin - South Evergreen Closure
 - 7.2 Superintendent, Waterton Lakes Field Unit - Salman Rasheed
- 8 **Council Committee Reports**
 - 8.1 AlbertaSW Report - Keith Robinson
 - 📎 AlbertaSW Minutes Dec 1, 2021
 - 📎 Bulletin January 2022
- 9 **Items for Discussion**
 - 9.1 Initiation of discussions with Parks Canada re: Community Services
 - 9.2 Parks Canada - National Planning Permit Process
 - 📎 Parks Canada - National Planning Permit Process
 - 📎 Parks Canada - National Planning Permit Process Information Sheet
 - 📎 Parks Canada - NPPP Zoom Participant Guide

- 9.3 Tax Roll Penalty Forgiveness Request
- 9.3.1 Mike Shaw
 -  Mike Shaw Tax Penalty forgiveness request
- 9.3.2 Jacquelyn Cornish
 -  Cornish Tax penalty forgiveness request
- 10 **Correspondence**
 -  2022 FortisAlberta Approved Rates
- 10.1 Waterton Biosphere Reserve Association
 -  Waterton Biosphere Reserve Association
- 10.2 Alberta Municipal Affairs
 -  Alberta Municipal Affairs 1
 -  Alberta Municipal Affairs 2
- 10.3 Chinook Arch Library Agreement
 -  Chinook Arch Library Letter
 -  Chinook Arch Library Agreement
- 10.4 FortisAlberta 2022 Rates
 -  FortisAlberta 2022 Rates
- 11 **Next Meeting**
- 12 **Adjournment**



Funding Request – November 5, 2021

The Waterton Park business community has had a very tough few years and this was the year we were supposed to turn the corner. Like many other businesses we were hit hard during the Pandemic especially in May & June when there were so many restrictions placed on restaurants. We all usually open May 1st but some could not open until June 15th. Like last summer we lost all American and International tourism but on a bright note we started to see them at the end of the season when the borders and travel restrictions internationally opened up. We have been lucky as July and August were busy, albeit with reduced rates. As businesses still feared the end of the season would die off quickly and a huge lack of staff, most businesses closed by mid-September. This gave most of the businesses in Waterton a very short season. This year's successful July, August & September has been due to our marketing efforts to keep Albertans and Canadians travelling until international and American travelers start steadily moving. We attribute much of our success and continued growth to our marketing efforts focused on Alberta, British Columbia & the rest of Canada. We are represented with our balanced exposure in print, radio, TV commercials with an extra focus placed on online marketing, bloggers, influencers, SEO and our website. Unfortunately, we had to cancel all our events for 2021 but we hope to have them all back and successful in 2022!

Marketing Objectives & Target Markets:

This year we focused on Alberta as our target market but next year we want to focus on Montana/Flathead Valley and Glacier National Park, we want to piggyback on their heavy marketing as we expect the borders to be fully open both ways with lighter restrictions. We will not lose sight of Alberta, British Columbia & Saskatchewan as our main markets especially in the shoulder seasons. We used traditional media such as radio & print but in nontraditional ways balancing our online presence as taught to us by Travel Alberta. As the Internet is used by nearly 86% of travelers when booking hotels and researching destinations, we poured money and effort into this medium by focusing on our website, www.mywaterton.ca, as well as partnering with other websites that promote our area to ensure we are easy to find and information is easily accessible to prospective visitors. Much of our online marketing was not just aimed at our major target markets but also our target demographics. We will focus on our anchors and celebrate that "Waterton is Open" to build awareness about Waterton Park in Alberta. Next year will be an exciting time in Waterton Park with the opening of the new Visitors Center and hopefully the Crandell campground!

Conclusion: Although the cost of marketing keeps growing, we are asking for the same amount of \$150,000.00. We are very proud of the work our volunteer board has done. I would like to thank you for your continued support in this joint effort.

If you have any questions about this proposal of any kind, please feel free to email or call.

Sincerely

Waterton Chamber of Commerce

Shameer Suleman – President

shameer@bayshoreinn.com

[604-230-0666](tel:604-230-0666)

PO Box 55 – Waterton Park , Alberta T0K 2M0 info@mywaterton.ca www.mywaterton.ca

COUNCIL MEETING MINUTES Friday, November 19, 2021

This meeting of Improvement District No. 4 Council was held Virtually on November 19, 2021, at 1:30 pm.

Those in Attendance:

Chair: Ken Black

Councillors: Keith Robinson, Barbara Clay, Josef Pisa, and Brian Baker.

Administration: CAO Scott Barton, Alberta Municipal Affairs - Troy Shewchuk

Call to Order: Ken Black (Chair) called the meeting of I.D. 4 council to order at 1:31 pm.

Adoption of the Agenda

01-11-19-21 **MOVED** by Brian Baker to adopt the agenda as submitted.

UNANIMOUSLY CARRIED

Delegations

None

Administration provided Council with a copy of the Delegation to Council Policy.

Minutes of September 17, 2021

Council discussed Robin Goates' request to find a replacement for her on the Waterton Foundation Board. They discussed the purpose of the Foundation and the need for marketing to realize the Foundation's potential. Council directed Administration to place the Waterton Foundation on the Joint Venture's January meeting agenda to further discuss a replacement for Robin Goates and the Terms of Reference of the Waterton Foundation.

Administration provided Council with a document called Council Motion Report that tracks the activity on Motions made by Council.

02-11-19-21 **MOVED** by Brian Baker to approve the Council Minutes of September 17, 2021, as presented.

UNANIMOUSLY CARRIED

Financial Report

03-11-19-21 **MOVED** by Ken Black that the September 2021 Financial Report be approved as presented.

UNANIMOUSLY CARRIED

COUNCIL MEETING MINUTES Friday, November 19, 2021

Parks Canada Report

Erin Saunders, Town Site Manager reported that there will be a Town Hall meeting to discuss avalanche closures.

Saunders provided Council with an overview of the snow plowing priority and a map outlining the roadways that will be plowed and their priority. Primary and secondary routes were discussed including time frames. Evergreen Avenue's secondary plowing priority was discussed. Saunders will report back to Council on the rationale for the secondary priority level. Concerns over last year's snow piling was discussed. Saunders indicated that changes have already been implemented and the plowing crew will not be piling snow in the areas of concern.

Saunders reviewed the status of the composting program. She indicated that funding is coming in the next fiscal period. They are working on the fees and charges for the service.

Salman Rasheed, Field Unit Superintendent reported on the Compound Solar Array. The project is a joint public/private partnership. The solar system will provide backup power for the community. It is part of Parks Canada's climate change initiatives. They are also looking into electric vehicles for greenhouse gas emission reduction.

Rasheed asked Council to consider what would be the best way to initiate discussions with the Improvement District regarding community services like composting, garbage, etc.

Council Committee Reports

Councillor Keith Robinson provided Council with an overview of his report on the Alberta SouthWest Regional Alliance meeting. He discussed an educational opportunity for Councillors to learn more about Economic Development.

04-11-19-21 **MOVED by** Ken Black that any member of Council could attend the Economic Development course for Municipal Councillors.

UNANIMOUSLY CARRIED

Councillor Josef Pisa provided Council with the highlights of the Waterton Chambers of Commerce's Annual General Meeting. COVID implications were discussed and campground openings – Belly River 2022 and Crandell Mountain 2023.

COUNCIL MEETING MINUTES Friday, November 19, 2021

Items for Discussion

Bylaw 2019-01, Code of Conduct

Administration provided Council with a copy of the Code of Conduct Bylaw and provided Council with an overview of its content, importance, and *Municipal Government Act* requirement.

Bylaw 2019-03, Remuneration

Administration provided Council with a copy of the Remuneration Bylaw and provided an overview of its content.

Bylaw 2019-04, Procedure

Administration provided Council with a copy of the Procedure Bylaw and provided an overview of its content.

Public Participation Policy

Administration provided Council with a copy of the Public Participation Policy and provided an overview of its content.

Bylaw 2020-02 Assessment Review Board

Administration provide Council with a copy of the Assessment Review Board Bylaw and reviewed its content. Administration also provided Council with an Assessment Review Board Services Agreement from the Oldman River Regional Services Commission. Administration recommended that the Improvement District Council approved the execution of this Services Agreement. The Assessment Review Board Services Agreement was discussed.

05-11-19-21 **MOVED by** Brian Baker that the Assessment Review Board Services Agreement with the Oldman River Regional Services Commission be approved.

UNANIMOUSLY CARRIED

Improvement District 2022 Interim Operating Budget

Administration provided Council with a copy of the proposed 2022 Improvement District Interim Budget. The 2022 Interim Budget was reviewed and discussed by Council.

06-11-19-21 **MOVED by** Ken Black that the 2022 Improvement District Interim Budget be approved as amended.

UNANIMOUSLY CARRIED

COUNCIL MEETING MINUTES Friday, November 19, 2021

Waterton Park Chamber 2022 Funding Request

Administration provided Council with a copy of the Waterton Park Chamber 2022 Funding Request. The Chamber funding request was discussed.

07-11-19-21 **MOVED by** Ken Black that the 2022 Waterton Park Chamber funding request be tabled to the January 21, 2022, Improvement District Council Meeting and further that Administration invite the Chamber to attend this Virtual Council Meeting to further discuss their request.

UNANIMOUSLY CARRIED

Tax Roll Receivables and Tax Roll # 12863 – interest write off

Administration provide Council with a Tax Roll receivables report. The properties in the report were discussed as well as efforts to collect the outstanding tax funds. Tax Roll # 12863 needs the interest to be written off. Council discussed the administrative request.

08-11-19-21 **MOVED by** Ken Black that the interest/penalty in the amount of \$108.78 be written off Tax Roll # 12863.

UNANIMOUSLY CARRIED

Council Correspondence

Council correspondence was received as information.

Closed Session – Land (as per Sec. 24&25 of the Freedom of Information and Protection of Privacy Act)

09-11-19-21 **MOVED by** Ken Black that Council go into Closed Session at 3:35pm.

UNANIMOUSLY CARRIED

Closed Session participants were Ken Black, Barbara Clay, Keith Robinson, Josef Pisa, Brian Baker, Scott Barton, Troy Shewchuk.

Brian Baker declared a pecuniary interest and left the closed session discussion.

10-11-19-21 **MOVED by** Ken Black that Council return to open session at 4:23 pm.

UNANIMOUSLY CARRIED

COUNCIL MEETING MINUTES
Friday, November 19, 2021

11-11-19-21 **MOVED by** Ken Black that Council approve the expenditure of up to \$15,000 on exploring the possibility and developing a preliminary design for the development of a new campground in conjunction with Alberta Environment and Parks.

CARRIED

In favour: Ken Black, Barbara Clay, Keith Robinson

Opposed: Josef Pisa

Removed: Brian Baker

Next Council Meeting

The next meeting of Improvement District No. 4 Council will be held virtually on Friday January 21, 2022, at 1:30 pm.

Adjournment

12-11-19-21 **MOVED by** Ken Black to adjourn at 4:29 pm.

UNANIMOUSLY CARRIED

Chair Ken Black

CAO Scott Barton

Improvement District No. 4 Waterton - Council Motion Report - September 17, 2021

Number	Topic	Motion	Status	Notes
01-07-16-21	Adoption of Agenda	Moved by Brian Reeves to adopt the Agenda as submitted.	No Action Required	
02-07-16-21	Minute Approval	Moved by Brian Baker to approve the Council minutes of May 21, 2021, as presented	No Action Required	
03-07-16-21	CAO Appointment	Moved by Brian Baker to appoint Scott Barton as CAO of 1D4 Waterton, effective July 27, 2021	Complete	
04-07-16-21	Correspondance	Moved by Tim Lauscher to accept the correspondance as information	No Action Required	
05-07-16-21	Adjournment	Moved by Brian Reeves to adjourn at 2:15 pm	No Action Required	
01-08-30-21	Adoption of Agenda	Moved by Brian Reeves to adopt the Agenda as submitted.	No Action Required	
02-08-30-21	Regular Council Meetings	Moved by Barbara Clay that the regular meetings of 104 Council are to be held as outlined:	Complete	Posted on Website
03-08-30-21	Appointment of ID Chair	Moved by Brian Baker that Ken Black be appointed as ID Council Chair	Complete	Posted on Website
04-08-30-21	Council Deputy Chair	Moved by Brian Baker that Barbara Clay be appointed as ID Deputy Chair	No Action Required	
05-08-30-21	Board & Committee Appointments	Moved by Ken Black that Council's Board and Committee appointments be approved as outlined	Complete	Emails sent to informal Boards of Council Rep app
06-08-30-21	Superintendent Meeting Invitation	Moved by Ken Black that Parks Canada's Superintendent for Waterton be invited to attend ID Council Meetings	Complete	Invitation has been extended
07-08-30-21	Adjournment	Moved by Josef Pisa to adjourn at 9:59 pm	No Action Required	
	ARB arrangements	Check with ORRSC on ARB arrangements	Complete	Motion by Council to enter into an service agreement/on Council Agenda
01-09-17-21	Adoption of Agenda	Moved by Brian Baker to adopt the Agenda with revisions.	No Action Required	
	Waterton Foundation	Help find a replacement for Robin Goates	In Progress	Council to discuss at November 19th Meeting Discuss in January 2022 Joint Venture Meeting
02-09-17-21	Minute Approval	Moved by Brian Baker to approve the Council minutes of July 16, 2021 and August 30, 2021.	No Action Required	
03-09-17-21	Financial Report	Moved by Barbara Clay to approve the AMA Financial report	Complete	Signed Report Submitted to AMA
04-09-17-21	Statistics Canada	MOVED by en Black that Improvement District No. 4 approves Statistics Canada's request to, access; to Improvement District Property Tax and	Complete	Administration to send a response to AMA
	Chamber AGM	Josef Pisa to attended a represent the Improvement District at the Waterton Chamber of Commerce AGM	Complete	Pisa to report to provided a report at the November Council Meeting
05-09-17-21	Penaltv Forgiveness	MOVED by Brian Baker that the 2021 Property Tax Penalty on Ruby Jane Vancak account be forgive on the condition that full payment has been received by the end of September 2021.	Complete	Property Tax was not paid by September 30, 2021
	Monthly Tax Payment	Administration is to look into the possibility of the Improvement District implementing a monthly property tax payment program	In Process	Administration is discussing the implication of this with AMA
01-09-17-21	New campground	The New campground Initiative deferred to a future Council Meeting	Complete	
	Senate/Referendum	Adminstration to provide Council with a report on the Senate and Referendum vote held on October 18th	Complete	CAO Report
06-09-17-21	Correspondance	Moved by Brian Baker to accept the correspondance as information	No Action Required	
07-09-17-21	Adjournment	Moved by Ken Black to adjourn the meeting	No Action Required	
01-11-19-21	Adoption of Agenda	Moved by Brian Baker	No Action Required	
02-11-19-21	Minute Approval	Moved by Brian Baker to approve the Council minutes of September 19, 2021	Complete	Signed - Minutes Submitted to AMA
03-11-19-21	Financial Report	Moved by Ken Black to approve the AMA Financial report	Complete	Signed Report Submitted to AMA
	Parks Canada	Best way to initiate discussions with Parks Canada on Community Services	In Process	For Council Discussions
04-11-19-21	ED Course	MOVED by Ken Black that any member of Council could attend the Economic Development course for Municipal Councillors.	In Process	
05-11-19-21	ARB Agreement	MOVED by Brian Baker that the Assessment Review Board Services Agreement with the Oldman River Regional Services Commission be approved.	Complete	Signed Agreement sent to ORRSC
06-11-19-21	2022 Interim Budget	MOVED by Ken Black that the 2022 Improvement District Interim Budget be approved as amended.	Complete	Amend Budget as directed by Council
07-11-19-21	Chamber Funding	MOVED by Ken Black that the 2022 Waterton Park Chamber funding request be tabled to the January 21, 2022, Improvement District Council Meeting and further that Administration invite the Chamber to attend this Virtual Council Meeting to further discuss their request.	In Process	Administration to contact Chamber
08-11-19-21	Tax Roll #12863	MOVED by Ken Black that the interest/penalty in the amount of \$108.78 be written off Tax Roll # 12863.	Complete	Copy of Minutes sent to Municipal Affairs
09-11-19-21	Closed Session	MOVED by Ken Black that Council go into Closed Session at 3:35pm.	No Action Required	
10-11-19-21	Return to Open	MOVED by Ken Black that Council return to open session at 4:23 pm.	No Action Required	
11-11-19-21	New Campground	MOVED by Ken Black that Council approve the expenditure of up to \$15,000 on exploring the possibility and developing a preliminary design for the development of a new campground in conjunction with Alberta Environment and Parks.	In Process	
12-11-19-21	Adjournment	MOVED by Ken Black to adjourn at 4:29 pm.	No Action Required	

Alberta						
	Fiscal YTD November 2021	2021	2021	2020	2021	2021
	Fund Center	ID 4 - Waterton Lakes NP	ID 4 - Waterton Lakes NP	ID 4 - Waterton Lakes NP	ID 4 - Waterton Lakes NP	ID 4 - Waterton Lakes NP
	Category	Budget	Actual	Actual	Budget to Actual variance	Actual to Actual variance
		Amount	Amount	Amount	Amount	Amount
G/L Account		CAD	CAD	CAD		
1010101150	CON-CIBC TRUST - Bank Account		1,596,357.24	1,007,149.76	0.00	589,207.48
1010102120	Cash Clearing-CIBC Collector		0.00	0.00	0.00	0.00
1010102150	Cash Clearing-CIBC Trust		0.00	0.00	0.00	0.00
1010104100	Cash In Transit		0.00	0.00	0.00	0.00
1010201460	Property Tax Receivable		60,683.50	94,715.46	0.00	(34,031.96)
1010201200	GST Receivable - Direct		0.00	0.00	0.00	0.00
1010201240	A/R Interest		237.23	235.23	0.00	2.00
1010201270	General receivables		0.00	121,463.00	0.00	(121,463.00)
1010203110	Allowance for Doubtful Accounts		0.00	0.00	0.00	0.00
1010500100	Prepaid Expenses		113.75	0.00	0.00	113.75
1010600100	CON-Inter-Entity Zero Balancing Account		0.00	0.00	0.00	0.00
1010600110	Inter-Entity Zero Balancing Account		0.00	0.00	0.00	0.00
1030102100	CON-Buildings		0.00	0.00	0.00	0.00
1030102110	Assets Under Construction - Buildings		0.00	0.00	0.00	0.00
1030102120	Buildings		0.00	0.00	0.00	0.00
1030106120	Other Capital Assets		105,000.00	105,000.00	0.00	0.00
1030107100	CON-Assets Under Construction		0.00	0.00	0.00	0.00
2060101100	CON-Accumulated Amortization-Buildings		0.00	0.00	0.00	0.00
2060101110	Accumulated Amortization - Buildings		0.00	0.00	0.00	0.00
2060105110	Accumulated Amortization - Other Capital Assets		(105,000.00)	(105,000.00)	0.00	0.00
	TOTAL ASSETS		1,657,391.72	1,223,563.45	0.00	433,828.27
2010101110	CON-Accounts Payable		0.00	0.00	0.00	0.00
2010101180	A/P - General/Other		0.00	0.00	0.00	0.00
2010204100	Accrued Liabilities - Other		0.00	0.00	0.00	0.00
2010205100	GST Payable		0.00	0.00	0.00	0.00
2040000110	Unearned Revenue		773,302.60	505,998.72	0.00	267,303.88
	TOTAL LIABILITIES		773,302.60	505,998.72	0.00	267,303.88
3010000100	Operating Reserves		0.00	0.00	0.00	0.00
3010000110	Net Assets/Liabilities		440,997.30	474,190.69	0.00	(33,193.39)
	TOTAL EQUITY		440,997.30	474,190.69	0.00	(33,193.39)
4020200100	Property Taxes	1,232,314.00	1,232,316.30	1,022,518.76	(2.30)	209,797.54
4050802170	Certificates	100.00	75.00	75.00	25.00	0.00
4050802400	Permits		0.00	0.00	0.00	0.00
4070701100	Investment Income - CCITF	6,000.00	1,497.50	6,863.77	4,502.50	(5,366.27)
4090200110	Fines Late Payment Penalty	8,000.00	17,219.96	3,393.84	(9,219.96)	13,826.12
4090801190	Provincial Grants	358,614.00	23,085.00	177,318.88	335,529.00	(154,233.88)
4090801230	Other Miscellaneous Revenue		27.84	0.00	(27.84)	27.84
4090801310	Rental Revenue		0.00	0.00	0.00	0.00
4090300100	Refund of Expenses		0.00	0.00		
	TOTAL REVENUE	1,605,028.00	1,274,221.60	1,210,170.25	330,806.40	64,051.35
6010500130	Memberships	5,100.00	6,303.13	3,935.55	(1,203.13)	2,367.58
6020100110	Employee Travel-Mileage	4,845.00	0.00	226.99	4,845.00	(226.99)
6020100140	Employee Travel-Meals		0.00	0.00	0.00	0.00
6020100150	Employee Travel-Lodging		0.00	0.00	0.00	0.00
6020200170	Requisitions	583,610.00	370,859.30	276,085.01	212,750.70	94,774.29
6020300170	Advertising-Other	1,020.00	0.00	0.00	1,020.00	0.00
6020400100	Insurance Premiums	4,182.00	3,314.02	3,035.93	867.98	278.09
6020500100	Freight, Courier, Postage	418.00	0.00	30.81	418.00	(30.81)
6020700160	RENTAL OPERATING COSTS & TAXES		0.00	0.00	0.00	0.00
6021000110	Non Board Honoraria	15,300.00	0.00	0.00	15,300.00	0.00
6021400160	Utilities - Other	612.00	0.00	(75.00)	612.00	75.00
6021400190	Protective services	20,743.00	3,582.29	0.00	17,160.71	3,582.29
6021400240	Other Purchased Services		0.00	0.00	0.00	0.00
6021600130	Office And IT Supplies	61,404.00	28,770.00	30,298.00	32,634.00	(1,528.00)
6021701140	Legal Fees		0.00	0.00	0.00	0.00
6021701230	Assessment Services	27,500.00	15,625.00	11,875.00	11,875.00	3,750.00
6021701750	General Contracted Services	765.00	2,676.04	696.04	(1,911.04)	1,980.00
6030100120	Grants-Operating	879,529.00	400,000.00	640,387.88	479,529.00	(240,387.88)
6060100100	Amortization - Buildings		0.00	0.00	0.00	0.00
6060100130	Amortization - Other Capital Assets		0.00	0.00	0.00	0.00
	TOTAL EXPENSES	1,605,028.00	831,129.78	966,496.21	773,898.22	(135,366.43)
	(DEFICIT) SURPLUS	0.00	443,091.82	243,674.04	(443,091.82)	199,417.78

APPROVED

By Scott Barton at 2:08 pm, Dec 15, 2021

Scott Barton

**IMPROVEMENT DISTRICT 4
INTEREST EARNED ON GRANTS
As at December 31, 2021**

		MSI - Capital Grant			Federal Gas Tax Grant			MSP Grant			Total Deberred Revenue		
Amount Carried forward from 2020		\$ 333,262.74			\$ 50,510.86			\$ -			\$ 383,773.60		
	<u>Interest</u>	<u>Interest earned</u>	<u>Deposits / Expenditures</u>	<u>Ending Balance</u>	<u>Interest earned</u>	<u>Deposits / Expenditures</u>	<u>Ending Balance</u>	<u>Interest earned</u>	<u>Deposits / Expenditures</u>	<u>Ending Balance</u>	<u>Interest earned</u>	<u>Deposits / Expenditures</u>	<u>Ending Balance</u>
(Receivable)			(121,463.00)	211,799.74		-	50,510.86		(60,980.00)	(60,980.00)		(182,443.00)	201,330.60
Payable									60,980.00	-		60,980.00	262,310.60
Jan-21	0.25%	45.33	-	211,845.07	10.81	-	50,521.67	-	60,980.00	60,980.00	56.14	-	262,366.74
									(60,980.00)	-			
Feb-21	0.21%	33.31	-	211,878.38	8.23	-	50,529.90	-	-	-	41.54	-	262,408.28
Mar-21	0.15%	27.17	121,463.00	333,368.55	6.48	-	50,536.38	-	-	-	33.65	121,463.00	383,904.93
Apr-21	0.15%	40.83	-	333,409.38	6.19	-	50,542.57	-	-	-	47.02	-	383,951.95
May-21	0.15%	43.61	-	333,452.99	6.61	-	50,549.18	-	-	-	50.22	-	384,002.17
Jun-21	0.18%	48.24	-	333,501.23	7.31	-	50,556.49	-	-	-	55.55	-	384,057.72
Jul-21	0.00%	(0.24)	289,529.00	623,029.99	(0.04)	100,000.00	150,556.45	-	-	-	(0.28)	389,529.00	773,586.44
Aug-21	0.10%	52.91	-	623,082.90	12.79	-	150,569.24	-	-	-	65.70	-	773,652.14
Sep-21	0.17%	88.60	-	623,171.50	21.41	-	150,590.65	-	-	-	110.01	-	773,762.15
Oct-21	0.07%	39.17	-	623,210.67	9.46	-	150,600.11	-	-	-	48.63	-	773,810.78
Nov-21	0.18%	93.23	-	623,303.90	22.53	-	150,622.64	-	-	-	115.76	-	773,926.54
Dec-21	0.00%	-	-	623,303.90	-	-	150,622.64	-	-	-	-	-	773,926.54
	0.00%	-	-	623,303.90	-	-	150,622.64	-	-	-	-	-	773,926.54
Receivable		-	-	623,303.90	-	-	150,622.64	-	-	-	-	-	773,926.54
Payable													773,926.54
		512.16	410,992.00		111.78	100,000.00		-	-		623.94	389,529.00	
											773,302.60	Check TB	

Deposits:				
2021 allocation	289,529.00	100,000.00		389,529.00
	-			-
	-	-		-
	-	-		-
	-	-		-
	<u>289,529.00</u>	<u>100,000.00</u>	<u>-</u>	<u>389,529.00</u>
Expenditures:				
				-
				-
				-
				-
				-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Deposits/Expenditure	<u>289,529.00</u>	<u>100,000.00</u>	<u>-</u>	<u>389,529.00</u>

APPROVED
By Scott Barton at 2:10 pm, Dec 15, 2021

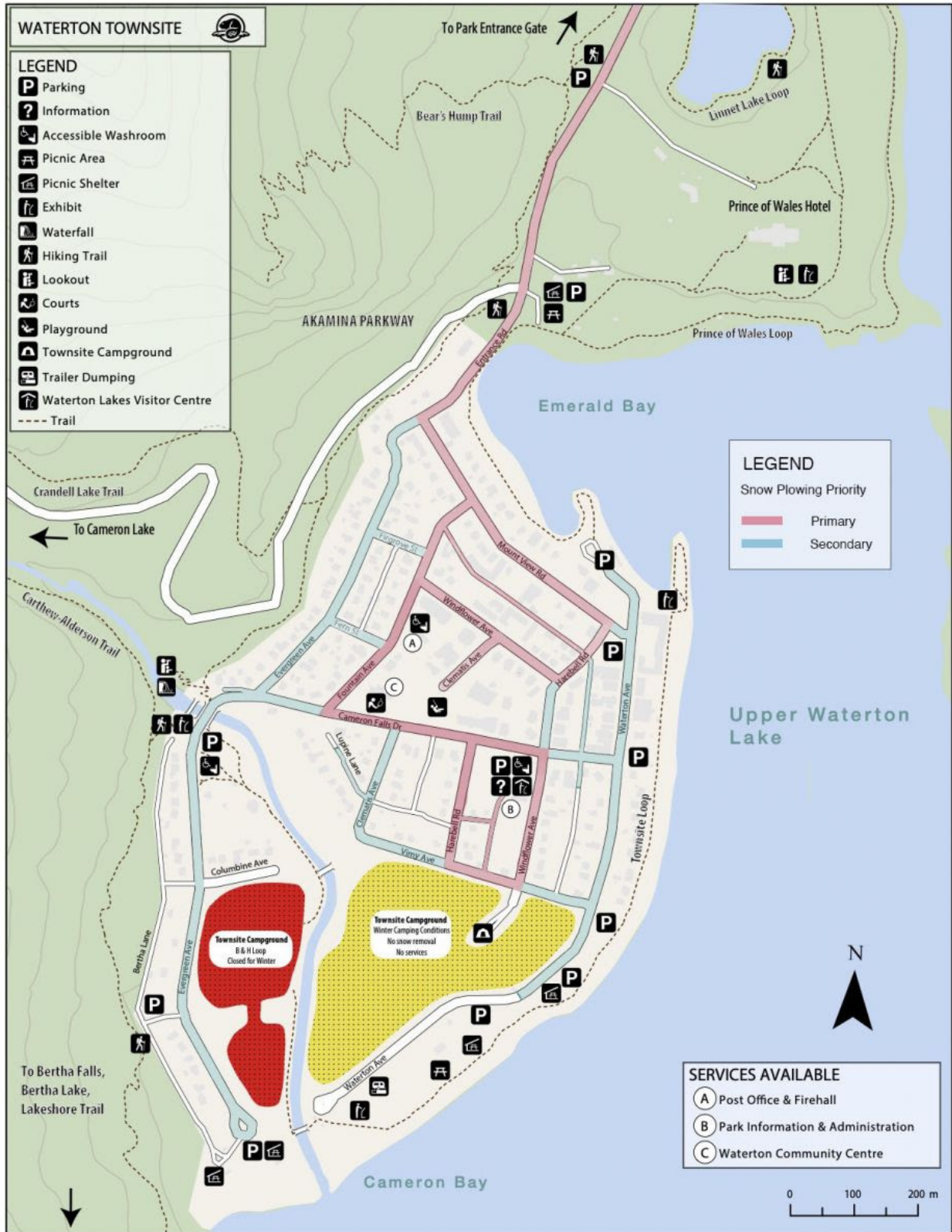
Scott Barton

Improvement District No. 4, Waterton Lakes National Park
2022 Operating and Capital Budget

Operating Budget		2021	2021	2022	2023	2024	2025
G/L Account	Account Description	Budget	YTD	Budget	Budget	Budget	Budget
4020200100	Property Taxes		1,232,316				
	Residential - Municipal	215,961		209,760	211,858	215,035	217,186
	Non Residential - Municipal	432,743		422,888	427,117	433,524	437,859
	Residential - ASFF	384,538		388,383	392,267	396,190	400,152
	Non Residential - ASFF	199,025		201,015	203,025	205,056	207,106
4050802170	Certificates	100	25	100	100	100	100
4070701100	Investment Income - CCITF	6,000	1,138	1,200	1,000	1,000	1,000
4090200110	Fines Late Payment Penalty	8,050	17,220	8,000	8,000	8,000	8,000
4090801190	Provincial Grants - MSI Operating	19,085	19,085	19,085	19,085		
4090801230	Other Miscellaneous Revenue						
4090300100	Refund of Expenses						
	TOTAL REVENUE	\$ 1,265,502	1,269,784	\$ 1,250,432	\$ 1,262,452	\$ 1,258,905	\$ 1,271,403
		2021	2,021	2022	2023	2024	2025
G/L Account	Account Description	Budget	YTD	Budget	Budget	Budget	Budget
6010500130	Memberships	5,100	6,222	6,500	6,500	6,500	6,500
6020100110	Travel-Mileage	4,845	-	-	-	-	-
6020200170	Requisitions - ASFF	583,610	370,859	589,399	595,293	601,246	607,258
6020300170	Advertising-Other	1,020	-	1,000	1,000	1,000	1,000
6020400100	Insurance Premiums	4,182	3,190	4,200	4,200	4,200	4,200
6020500100	Freight, Courier, Postage	418	-	500	500	500	500
6021000110	Council Honoraria	15,300	-	22,000	22,000	22,000	22,000
6021400160	Utilities - Other	612	-	-	-	-	-
6021400190	Protective services - Policing	20,743	3,582	21,000	21,000	21,000	21,000
6021600130	Office And IT Supplies	61,404	25,872				
	Alberta Municipal Affairs Expense			26,010	27,000	27,000	27,000
	Town of Raymond Contract			34,333	35,000	36,000	36,000
	Council & Admin Office Costs			2,500	2,500	2,500	2,500
	All-Net Software/Website			9,990	8,490	8,490	8,490
6021701230	Assessment Services	27,500	15,625				
	Benchmark Assessment Services			25,000	25,000	25,000	25,000
	ORRSC ARB Services			500	500	500	500
	ARB Hearing Contingency			5,000	5,000	-	-
6021701750	General Contracted Services	765	2,676				
6030100120	Grants-Operating						
	CommunityOperating Grant	540,000	540,000	500,000	500,000	500,000	50,000
	TOTAL EXPENSES	\$ 1,265,499	968,027	\$ 1,247,932	\$ 1,253,983	\$ 1,255,936	\$ 811,948
	(DEFICIT) SURPLUS	\$ 3.00	301,757	\$ 2,500	\$ 8,469.10	\$ 2,968.64	\$ 459,454.69

Capital Revenue		2021	2021	2022	2023	2024	2025
G/L Account	Account Description	Budget	YTD	Budget	Budget	Budget	Budget
	Transfers from operating funds						
	MSI Capital carried forward	333,263	333,263	237,372			
	MSI Capital Funding	289,529	289,529	117,409	117,409		
	FGTF carried forward	50,511	50,511	83,106	511		
	FGTF	100,000	100,000	50,000	50,000	50,000	50,000
	MSP Capital Funding	60,980	60,980	-			
	Other Grants			-			
	Total Capital Revenue	834,283	\$ 834,283	\$ 487,887	\$ 167,920	\$ 50,000	\$ 50,000

Capital Expenditure		2021	2021	2022	2023	2024	2025
G/L Account	Account Description	Budget	YTD	Budget	Budget	Budget	Budget
	CCC Buildout Project						
	MSP Capital Funding (\$60,980)	60,980	60,980.00	-			
	MSI CAP 13204 Funding (\$385,420)	385,420.00	385,420.00	-			
	WCC Renewal Project						
	MSI CAP 12735 Funding (\$535,120)	-		354,781	117,409		
	GTF 703 Funding (\$200,000)	60,000.00	67,404.57	132,595			
	Lions Hall Renewal Project				50,511	50,000	50,000
	Pine Ridge Campground						
	Total Capital Expenditures	\$ 506,400	\$ 513,805	\$ 487,376	\$ 167,920	\$ 50,000	\$ 50,000



Staff & Community Bulletin - Snowplowing Update

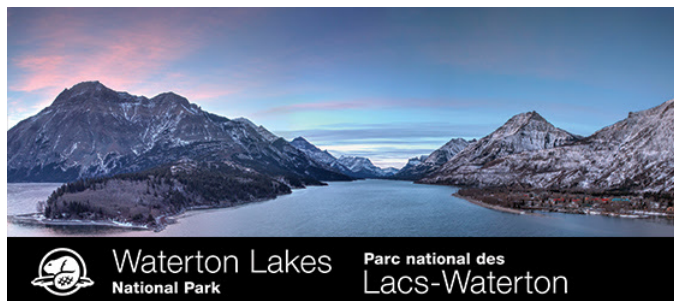
1 message

Parks Canada - Waterton Lakes National Park <waterton.communications@pc.gc.ca>

Fri, Jan 7, 2022 at 1:31 PM

Reply-To: pc.watertoncommunications.pc@canada.ca

To: wpca.assistant@gmail.com

[Click here to view this newsletter in your browser](#)

Staff and Community Bulletin

Snowplowing Update

FOR YOUR INFORMATION – January 7, 2022

Most roads in the Townsite have been cleared of snow. Maintenance staff worked late last night to clear the streets. The crew is continuing to maintain roads throughout the park.

Variable weather is expected over the weekend with predicted rain, snow and freeze/thaw. This may affect highways and townsite roads. Visit [511 Alberta](#) for the most up to date highway conditions.

Roads in Waterton Lakes National Park are plowed on a priority basis beginning with Highways 5 and 6 and the Entrance Road followed by townsite streets. During extreme weather, staff may need to return to higher priorities such as Highways 5 and 6 before removing snow on townsite streets and the scenic parkways.

The snowplowing priority list is:

1. Highways 5 & 6
2. Entrance Road
3. Townsite primary streets
4. Akamina Parkway
5. Remaining townsite streets

Over the holiday season Waterton Lakes National Park saw severe winter weather with heavy snowfall, high winds and the lake freezing over earlier than expected. The severe weather in addition to unexpected staff shortages made it a challenging time for Parks Canada staff to maintain the roads around the park. Parks Canada staff endeavour to provide safe travel for motorists and visitors to essential services as resources and weather allow.

For More Information

Waterton Communications

watertoncommunications@pc.gc.ca



Community Bulletin

Evergreen Avenue South - Entry Not Recommended

FOR YOUR INFORMATION – January 10, 2022

Please be advised entry is not recommended on Evergreen Avenue South past Cameron Falls due to avalanche danger. Large avalanches are likely. Enter area at your own risk.

A large avalanche occurred on Bertha Peak between the evening of January 8 and noon January 9, covering the Bertha Falls hiking trail with 10 metres of debris in some places and stopping short of Evergreen Avenue South. No people were involved in the avalanche and no structural damage occurred.



Risk of avalanches has increased significantly in the park due to large snow volumes, extreme winds and rising temperatures.

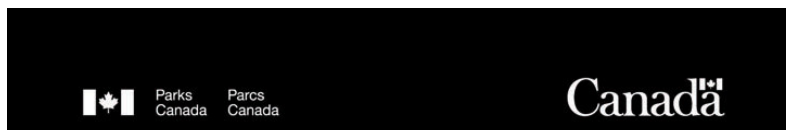
The Akamina Parkway is closed to vehicles until further notice due to increased avalanche risk. The parkway will reopen to vehicles when conditions improve. Pedestrian access on Akamina and Red Rock Parkways remains open.

Visit [511 Alberta](#) for the most up to date highway conditions. Monitor the [Avalanche Bulletin](#) for the backcountry avalanche forecast in the park. You are responsible for your own safety.

Safety is of the utmost importance to Parks Canada. An update will be provided when conditions change.

For More Information

Waterton Communications
watertoncommunications@pc.gc.ca



Alberta SouthWest Regional Alliance
Minutes of the Board of Directors Meeting
Wednesday December 1, 2021-Heritage Inn, Pincher Creek



Board Representatives

Brent Feyter, Fort Macleod
Keith Robinson, Waterton
Brad Schlossberger, Claresholm
Cam Francis, Cardston County
Dale Gugala, Stavely
Kevin Todd, Nanton

Rick Lemire, MD Pincher Creek
Barb Burnett, Cowley
Sahra Nodge, Pincher Creek

Resource Staff

Robert Strauss, CAO, MD Ranchland
Bev Thornton, AlbertaSW

- 1 Call to Order/
 Election of Officers

Bev Thornton, Executive Director called the meeting to order.
Executive Director called for nominations for the position of Chair.
Brad Schlossberger nominated Brent Feyter.
Blair Painter moved THAT nominations cease.
Carried. [2021-12-748]
Brent Feyter named Chair for 2021-2022.

The Chair called for nominations for the position of Vice-Chair.
Dale Gugala nominated Brad Schlossberger.
Blair Painter moved THAT nominations cease.
Carried. [2021-12-749]
Brad Schlossberger named Vice-Chair for 2021-2022.

The Chair called for nominations for the position of Secretary Treasurer.
Rick Lemire nominated Sahra Nodge.
Cam Francis moved THAT nominations cease.
Carried. [2021-12-750]
Sahra Nodge named Secretary Treasurer 2021-2022.

Moved by Dale Gugala THAT Barbara Burnett be designated as an additional signing authority.
Carried. [2021-12-751]

Moved by Rick Lemire THAT the Board affirms Brent Feyter, Brad Schlossberger, Sahra Nodge and Barbara Burnett to have signing authority on behalf of Alberta SouthWest Regional Alliance Ltd.
Carried. [2021-12-752]
- 2 Approval of Agenda

Moved by Brad Schlossberger THAT the agenda be approved as presented.
Carried. [2021-12-753]
- 3 Approval of Minutes

Moved by Brad Schlossberger THAT the Minutes of November 3, 2021 be approved as presented.
Carried. [2021-12-754]
- 4 Approval of Cheque Register

Moved by Sahra Nodge THAT cheques #2989 to #3000 be approved as presented.
Carried. [2021-12-755]
- 5 Communications, Information-sharing and Training

Board discussed preferences for distributing Minutes, monthly Board Bulletin and other communication updates and information.
Suggested that the Bulletin could include community highlights.

Economic Development 101 for Elected Officials and Community Leaders will be scheduled in late February-early March 2022.

- 6 Regional Promotion Board reviewed list of ads and feature stories placed in publications in 2021-2022. This list will be reviewed again when planning for 2022-2023.
- 7 Zero Emissions Vehicle Infrastructure Program (ZEVIP) SouthGrow is administering this \$2M fund to support municipalities and businesses install EV charging infrastructure. Priority will be given to those who have submitted a letter of interest.
Accepted as information. Call Bev if you have further questions.
- 8 University of Lethbridge Project Proposal University of Lethbridge has proposed that AlbertaSW work with a team of students on a “visualized data” project; film production data could become an interactive map of movie locations in AlbertaSW.
Agreed to look into this further.
- 9 Succession Planning/
How to sell your business This joint project of 9 Community Futures Offices offers expert business coaching and access to on-line buyer-seller forum. Program ends March 2022. AlbertaSW has added the program information to our website.
Discussion noted that municipalities with land and assets for sale may also be “clients” for this program. Bev will look into that idea further.
- 10 Rural Engagement Survey The province has a new secretariat of Rural Economic Development that is part of Agriculture and Forestry. In addition to meeting with community groups and agencies, the province is asking for input via an on-line survey. Survey closes December 18, 2021. Participation is encouraged.
<https://www.alberta.ca/rural-economic-development-engagement.aspx>
- 11 Executive Director Report Accepted as information
- 12 Round table updates Accepted as information. This is an opportunity to share community successes, new investment, business development and new opportunities.
- 13 Upcoming Meeting January 5, 2022: NO MEETING
February 3, 2022: location to be determined
- 14 Adjourn Moved by Dale Gugala THAT the meeting be adjourned.
Carried. [2021-12-756]

Chair

Approved January 5, 2022

Secretary/Treasurer

Alberta SouthWest Bulletin January 2022

Regional Economic Development Alliance (REDA) Update

❖ Invest in Alberta/Xperience Alberta 2022

The annual Economic Developers Alberta magazine will soon be in mailboxes. In the meantime, have a look at the digital version of this “two part” magazine!

The REDAs and AlbertaSW communities have invested in being well-represented.

<https://invest-in-alberta.ca/digital-issue/>

Here are just a few AlbertaSW highlights to look for!

Invest in Alberta

- REDAs: pages 16-21
- Renewables: pages 32-37
- Claresholm/MD Willow Creek: pages 68-69
- Fort Macleod: page 76

Xperience Alberta

- Claresholm/MD Willow Creek: page 16
- Peaks to Prairies: page 27
- Lethbridge College: pages 48-49
- RINSA: pages 63-64



❖ Planning and possibilities for 2022

At the January 5 meeting the Board reviewed some successes of the past year and identified priorities and opportunities related to issues of housing, industrial land development, red tape reduction, renewable energy development, cell phone coverage, local business support and tourism development.

❖ Check your speed!

Rural Municipalities of Alberta (RMA) has a tool on its website that will enable you to test your internet speed!

<https://rmaalberta.com/advocacy/toolkits-and-initiatives/cira-internet-performance-test/>

❖ Check your community info!

If you have time, visit www.albertasouthwest.com and have a look at your community information on the website, especially in the “Move Here” and “Invest Here” sections. We can quickly update text as needed!

❖ New federal PrairiesCan office established in southern Alberta

Linda Erickson is the Senior Business Officer for the new Prairies Economic Development Canada (PrairiesCan)

We also welcome the opportunity to work Selena McLean-Moore, who is now our provincial government Regional Economic Development Specialist for 3 REDAs: AlbertaSW, SouthGrow and Palliser Economic Partnership.

❖ Economic Developers Alberta (EDA)

Annual Xperience Conference and Leadership Summit

April 6-8, 2022; mark your calendar and consider attending.

More information at <https://www.edaalberta.ca/xperience2022>



Alberta SouthWest Regional Economic Development Alliance

International Economic Development Council (IEDC) Accredited Economic Development Organization (AEDO)

Green Destinations Top 100 Sustainable Global Destinations and Top 3 Best of the Americas

Box 1041 Pincher Creek AB T0K 1W0

403-627-3373 (office) 403-627-0244 (cell)

bev@albertasouthwest.com

www.albertasouthwest.com



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DEVELOPMENT
ORGANIZATION
International Economic Development Council



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Scott Barton <admin@id4waterton.ca>

Have Your Say - Parks Canada Consultation on the National Planning Permit Process

1 message

permis-permits (PC) <permis-permits@pc.gc.ca>

Mon, Jan 10, 2022 at 8:46 AM

[La version française suit]

Hello,

It is our great pleasure to invite you, as a representative of a Community or Resident Association in a National Park, to participate in the next round Parks Canada's consultations for the proposed National Planning Permit Process. In 2018 and 2019, your organization helped to guide the direction of the National Planning Permit Process and contributed to the establishment of our 5 key principles – Ecological Integrity, Consistency, Flexibility, Transparency, and Public Participation. We have now developed our draft Regulations and Interpretive Guidelines and are seeking your feedback.

Our consultation website can be found at www.parkscanadaplanningpermits.ca and more information can be found in the attached information sheet. The consultation website will be open from **January 10 to March 4**. **You and your organization's membership are encouraged to contribute your comments directly through the website.** We also encourage you to share these consultations widely with your membership.

On the website you will find:

- Survey to provide feedback on the proposed NPPP;
- Draft documents of the National Planning Permit Process (Regulations and Interpretive Guidelines) – These can be commented on directly;
- Background and contextual information on the project (including the two previous What We Heard Reports);
- Frequently Asked Questions & "Ask us Anything" tool for any additional questions you may have;
- And more!

We would also like to invite you, as a representative of your organization, to a Virtual Meeting with the Parks Canada team to discuss the project and receive your organization's feedback. **Please register for the meeting using the link provided below (this link is specific to you).** In order to foster discussion and allow for full participation, we are limiting the number of participants in this meeting. If you would like another representative from your organization at the meeting, please contact the project team directly so that we can add them to the attendees list and provide them with a link to register. If general members of your organization would like to participate in a meeting, they are encouraged to sign up for one of the public information sessions on our consultation website.

Meeting Details:

Date: February 8th, 2022

Time: 12 PM MT / 1 PM CT / 2 PM ET

Link: [Zoom Registration Link – Click here to register](#)

This meeting will be conducted via Zoom. A participant's guide has been attached for your reference and we encourage you to review it prior to the meeting.

We look forward to hearing your thoughts on the proposed regulations and the Interpretive Guidelines of the NPPP. If you have any questions or concerns, please do not hesitate to contact the project team directly at permis-permits@pc.gc.ca or via our website, www.parkscanadaplanningpermits.ca.

Warm Regards,

The Land Use Planning Services Team

Bonjours,

Nous avons l'honneur de vous inviter à participer aux prochaines consultations de Parcs Canada sur la Procédure nationale de délivrance des permis d'aménagement proposée comme représentant d'une association communautaire ou de résidents dans un parc national. En 2018, votre organisation a contribué à orienter la direction de la Procédure nationale de délivrance de permis d'aménagement et à établir nos cinq principes clés – l'intégrité écologique, la cohérence, la flexibilité, la transparence et la participation du public. Nous avons maintenant créé des documents provisoires, soit le Règlement et les Directives d'interprétation, et souhaitons obtenir votre avis à nouveau.

Le site Web des consultations se trouve à cette adresse : www.permisamenagementparcscanada.ca. Des renseignements supplémentaires se trouvent aussi dans la fiche de renseignements ci-jointe. Le site Web des consultations sera accessible du **10 janvier au 4 mars**. **On encourage vous et les membres de votre organisation à envoyer vos commentaires directement sur le site Web.** Vous êtes encouragés à partager ses consultations avec les membres de votre organisation.

Sur le site Web, vous trouverez :

- un sondage pour formuler des commentaires sur la Procédure nationale de délivrance des permis d'aménagement proposée;
- des documents provisoires sur la Procédure nationale de délivrance des permis d'aménagement (règlements et directives d'interprétation) que vous pourrez commenter directement;
- des renseignements généraux et contextuels sur le projet;
- une foire aux questions et un outil « Demandez-nous ce que vous voulez » pour toutes les autres questions que vous pourriez avoir.
- Et plus encore!

Nous aimerions aussi, comme représentant de votre organisation, vous inviter à participer à une réunion virtuelle avec l'équipe Parcs Canada afin de discuter du projet et d'entendre vos commentaires. **S'il-vous-plait utiliser le lien ci-dessous pour vous enregistrer (le lien est unique à vous).** Afin d'encourager une bonne discussion et la participation nous limitons le nombre de participants dans la réunion. Si vous désirez avoir un autre membre de votre organisation à la réunion, s'il-vous-plait contacter l'équipe du projet directement pour qu'on puissent les ajouter à la liste et partager avec eux un lien d'inscription. Si des membres de votre organisation veulent participer à une réunion, on les encourage à enregistrer pour une des sessions d'information publique sur le site web de consultation.

Informations sur la réunion :

Date : 8 février 2022

Heure : 12h HM / 13h HC / 14h HE

Lien : [Lien d'inscription Zoom](#) - [Cliquer ici pour vous inscrire](#)

Cette réunion sera menée via Zoom. Un guide pour les participants (en anglais) est attaché pour votre référence.

Nous sommes impatients de lire vos commentaires sur les règlements proposés et les directives d'interprétation de la Procédure nationale de délivrance des permis d'aménagement. Si vous avez des questions ou des préoccupations, n'hésitez pas à communiquer directement avec l'équipe de projet à permis-permits@pc.gc.ca ou par l'entremise de notre site Web www.premisamenagementparcscanada.ca.

Sincèrement,

L'équipe des Services d'aménagement du territoire

Parks Canada - 450 000 km² of memories. Discover. Share. Preserve.

Parcs Canada - 450 000 km² de souvenirs Découvrez. Partagez. Préservez.

3 attachments



NPPP Info Sheet [EN].pdf

294K



NPPP Info Sheet [FR].pdf

334K



Zoom Participant Guide - Stakeholder Meeting.pdf

274K



National Planning Permit Process – Info Sheet

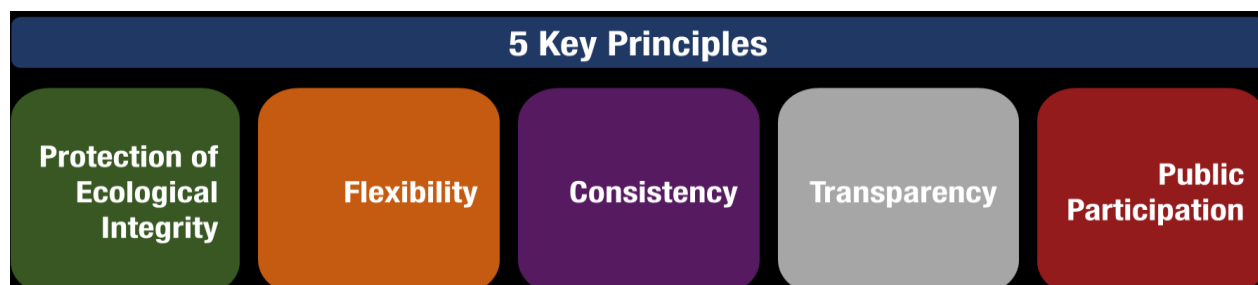
Parks Canada is pleased to invite you to participate in Canada-wide consultations on the proposed National Planning Permit Process (NPPP). The NPPP is modernizing outdated regulations for construction and renovation permits in Parks Canada administered places. The new process will also fulfill a Ministerial commitment to develop a more consistent and transparent decision-making process.

Together, proposed **Draft Land Use Planning Regulations** and **Draft Regulatory Interpretative Guidelines** make up the foundation of the new permit process. Parks Canada is seeking your input on these draft documents and the proposed new and standardized review processes.

Due to the ongoing COVID-19 pandemic, consultation will take place **online** and will be conducted from **January 10, 2022** to **March 4, 2022**. Please refer to the [website](#) to complete the survey, review the drafts, provide comments, and/or participate in a virtual information session.

Five Key Principles

In 2018-2019, stakeholders provided input on a modernized permit process through public consultations. From those conversations, 5 key principles were established (below). These 5 principles provide the foundation of the proposed Regulations and Interpretative Guidelines. The new process will enforce strict planning controls in protected areas through a consistent process with opportunities for public participation.



As part of these consultations, Parks Canada is seeking input on the following:

- Has the right balance been struck between protecting these significant places and creating a streamlined review process?
- Have the 5 key principles been appropriately addressed in the process?
- Will this proposal be an improvement over the current system?

How did we get here?

Currently, there are four regulations under the *Canada National Parks Act* that regulate construction, signage, cottages and, in Jasper, zoning. Some of these existing regulations date to the 1960s and no longer reflect how we protect and present Canada's natural and cultural heritage. They do not incorporate current building standards, the impact assessment process, new tools in cultural resource management, Indigenous engagement, or best practices in the planning profession, all of which aim to protect the public interest



What are we doing about it?

The proposed new planning permit process is a strategic path forward. A new three-stage approval process is proposed that will require permits or authorization at each stage:

- **Stage 1: Site Plan** – Planning review of a project for land use compatibility and conformity with applicable policies and growth limits. Impact assessment and public consultation occur at this stage. Three classes of site plan permits are proposed, but only **one** permit is required per project.
- **Stage 2: Construction** – Technical review of a project to ensure safe use and occupancy of the structure (e.g. Building Code, Electrical Code). Not all projects will require construction permits and may proceed directly to Stage 3.
- **Stage 3: Occupancy** – All projects are required to obtain a Certificate of Completion prior to use or occupancy. Once issued, the file is considered closed.

The Regulations and Interpretative Guidelines set out when a permit is required and the review process applications will go through. Public consultation requirements vary depending on the permit type and range from on-site notice to a public meeting. An online permit registry and new digital systems are also proposed.

The proposed Regulations will also require that rights-based consultations with Indigenous peoples be carried out for any activity that has the potential to impact traditional or treaty rights, prior to the issuance of a permit.

In addition, the NPPP proposes a:

- Standardized minor variance process (for use under limited circumstances);
- New subdivision process for the division or consolidation of parcels;
- New land use designation amendment process to allow for changes to permitted land uses; and
- New review of decision process that will allow the applicant to request a review of a refused Site Plan permit.

The new process deliberately shifts terminology to ‘planning permits’ to break from existing regional ‘development review’ policies and refocus the Agency’s efforts on proposed land uses of most concern and its role and mandate to protect Parks Canada places. It aims to achieve cost-recovery by modernizing fee structures, provide flexibility by deregulating prescriptive zoning requirements, improve service standards, meet open government commitments and fulfill associated legal duty to consult requirements with Indigenous peoples.

How does this relate to Management Plans and other Parks Canada policies?

The proposed NPPP does not change any adopted plans or policies in a Parks Canada place. Rather, it represents a proposed update to the process of evaluating projects. In many ways, the proposed process is simply codifying existing Field Unit practices and implementing best practices.

All permit applications will be evaluated against the stipulations of the Management Plan, Community Plan, or any other long-term plan that’s in place. Permits will also need to meet any adopted land use or other relevant policies for that place. If an application does not meet the necessary criteria and is not in the best interest of that place, then a permit will not be issued.

To Learn More

Visit our public consultation website: www.parkscanadaplanningpermits.ca

Zoom Participant Guide



Participate in a Stakeholder Meeting to learn about the project, speak with the project team, and ask questions. The meeting will be recorded, but will not be publically posted.

How to Register for a Stakeholder Meeting

To participate in a session, you must **register in advance**. The date and time of the meeting and the link to register, will be in the email sent to you from Parks Canada. Registration will be available until the start of the meeting; we encourage you to register in advance though.

Computer/Smartphone/Tablet (with audio and microphone)

Stakeholders can watch and participate in the virtual Zoom session. Register by clicking the link in the email sent from Parks Canada. After you register, you will receive a confirmation email from Zoom with the web link to participate in the session. A reminder email will be sent to you in an hour before the session begins. Click the link in the email to connect into the session!

Telephone

To participate in a session via telephone, you must register by contacting Parks Canada. Please call 613-295-3699 and leave a message with your name, phone number, and the session time and date you are hoping to attend. Staff will contact you to confirm your participation and provide registration details. Registration will close at noon the day before the session. Call the number provided to you by staff and enter the passcode to join the session!

How to Ask a Question During the Session

There are two ways to ask a question and provide feedback during the session:

Raise Hand: To provide verbal comments, click the “Raise Hand” button on the screen. To “Raise Hand” when calling in via the phone, dial *9 (star nine). When it’s your turn to ask a question, the host will unmute your microphone. When you are done speaking, please mute your microphone again. If you no longer want to ask a question, click the “Raise Hand” button again to lower your hand.

Q&A: If you don’t have a microphone or prefer to write your question, click the “Q&A” button and type your question. Staff will read out the questions and answer them out loud for everyone in the session.

Disconnection

If you are disconnected from the session, please try connecting again. If the entire session is disconnected and is not restored within 15 minutes, the session will be postponed and staff will be in touch about rescheduling.

Will My Camera Be On?

You may choose to turn your camera on if you would like! If you would prefer not to, there is no requirement that the camera be on.

If You Are Unable to Attend

There are lots of other ways to ask questions and provide feedback. You can fill out the online survey or review and provide comments on the draft documents. No new information will be presented at the Information Session that isn’t available on the website.

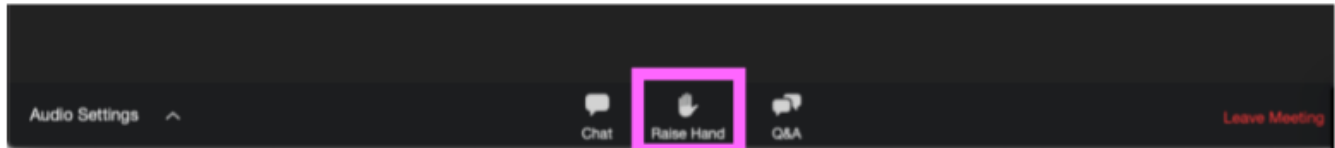
Check out the public consultation website: www.parkscanadaplanningpermits.ca

Troubleshooting Guide



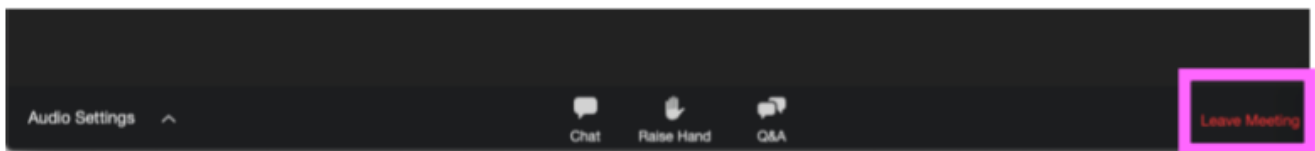
Where is the “Raise Hand” Button

If joining by computer, the “Raise Hand” button is at the bottom of the screen. If you are joining by telephone, dial *9 (star nine). If you are connecting with a smartphone/tablet, click the three dots (...) to see additional options and find the “Raise Hand” button there.



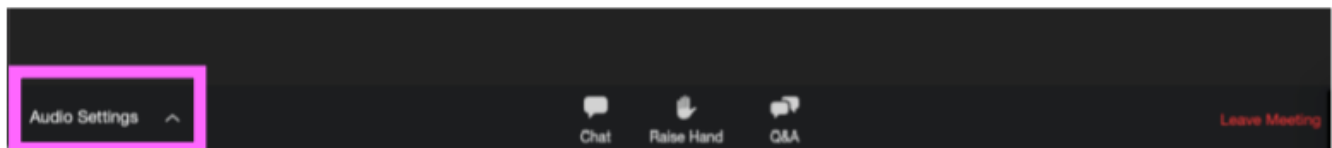
How to Leave the Meeting

You can leave the meeting at anytime. To disconnect, click the “Leave Meeting” button on the screen.



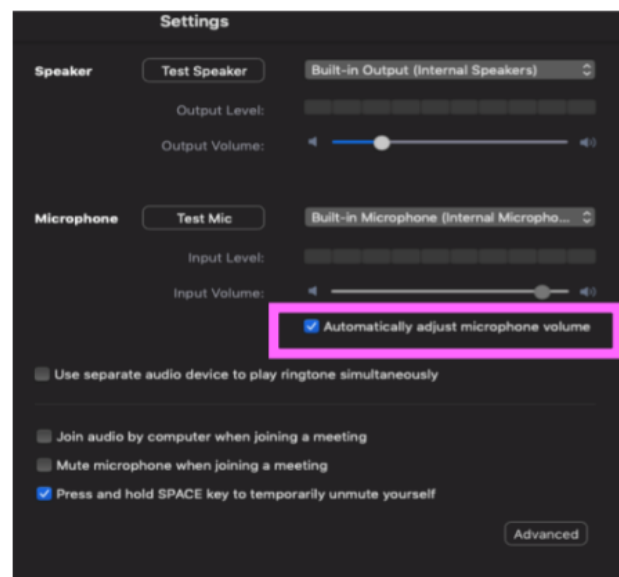
I Can’t Hear the Meeting or the Host Can’t Hear Me

If the audio is not working, click “Audio Settings” on the bottom of the Zoom screen. A pop-up box will appear like the one below. Make sure that the checkbox outlined below in pink “Automatically adjust microphone volume” is selected. If it is not selected, check the box. This will ensure that the volume of your speakers and microphone are adjusted automatically by Zoom.



If clicking the “Automatically adjust microphone volume” button does not improve the volume, manually move the speaker and/or microphone slider button until you can hear the meeting or you can be heard in the meeting.

If you are connecting via a smartphone or tablet and are unable to speak, you will need to permit Zoom to access your microphone in the audio settings of your phone. Go to settings in your phone and then scroll down to the Zoom app to enable audio. If you can’t get audio to work, you can type your questions and comments into the Q&A feature.





Scott Barton <admin@id4waterton.ca>

Re: 2021 Tax Notice From IMPROVEMENT DISTRICT No.4

4 messages

Mike Shaw <rmfshaw@gmail.com>

Thu, Nov 25, 2021 at 1:11 PM

To: "Improvement District No. 4" <admin@id4waterton.ca>

I received a past due tax notice last week. I phoned the Raymond office and told them that I have not received a notice this year. They checked and said that it had been emailed. I asked them to send me a copy ,they were unable to send because I was not on their email list and that it must have been mailed to me. Since I never received any notice I would like you to reverse the penalty amount.

I have sent payment for the original amount to municipal affairs.

Thank You

Mike Shaw
Box 8
Aetna AB T0K 1Y0

On Thu, Nov 18, 2021 at 10:31 AM Improvement District No. 4 <admin@id4waterton.ca> wrote:

Your eBill is ready!



Hi SHAW , MICHAEL FREDRICK

Scott Barton <admin@id4waterton.ca>
To: Mike Shaw <rmfshaw@gmail.com>
Cc: "Kim (Romeril) Coppieters" <kimromeril@raymond.ca>

Mon, Nov 29, 2021 at 1:22 PM

Hi Mike,

Thanks for your email. I appreciate your situation, but unfortunately, I do not have the authority to forgive property tax penalties. This requires approval of the Improvement District Council and the Minister of Municipal Affairs. They will not consider situations like yours as the Municipal Government Act places this responsibility on the property owner. I am glad that you have contacted Raymond and that they have your information so this situation does not happen in the future. Normally, Improvement District property tax notices are sent out by the end of June each year. If you have not received your notice by mid July 2022, please let me know.

Thanks

Scott

Scott Barton | Chief Administrative Officer | I.D. 4 Waterton

(p) 403.308.0034



[Quoted text hidden]

Mike Shaw <rmfshaw@gmail.com>
To: Scott Barton <admin@id4waterton.ca>

Sun, Dec 12, 2021 at 7:47 PM

I would like the information regarding the tax notice that was not sent to me and my request to take off the penalty be presented to the council for consideration. Members of the council are elected by the taxpayers and should be working on our behalf.

Mike Shaw
606 evergreen

403 715 2887

[Quoted text hidden]

Scott Barton <admin@id4waterton.ca>
To: Mike Shaw <rmfshaw@gmail.com>

Mon, Dec 13, 2021 at 10:26 AM

Hi Mike,

Council's next meeting is January 21, 2022. I will place your request on the Agenda for their consideration. I checked your tax file and it shows that you still have an outstanding balance of \$ 2,998.05. I would make sure you at least pay the outstanding taxes of \$ 2,676.83. If you have any questions please let me know.

Thanks

Scott

Scott Barton | Chief Administrative Officer | I.D. 4 Waterton

(p) 403.308.0034



[Quoted text hidden]



Scott Barton <admin@id4waterton.ca>

past due taxes

5 messages

Jacquelyn Cornish <jacquelyn.pc@gmail.com>
To: "admin@id4waterton.ca" <admin@id4waterton.ca>

Fri, Dec 17, 2021 at 1:24 PM

Hi there

I was told this was the best place to ask my tax question.

Apparently our tax bill, this year was misplaced or forgotten. I recently received an outstanding notice and was horrified that it was forgotten. I believe I know why but I'll save you the excuses. I'm writing this email to see if the late penalty can be waived? I'm happy to pay the taxes in full ASAP.

please feel free to contact me via phone or text
4037154159
Jacquelyn Cornish

Scott Barton <admin@id4waterton.ca>
To: Jacquelyn Cornish <jacquelyn.pc@gmail.com>

Mon, Dec 20, 2021 at 9:31 AM

Hi Jacquelyn,
I hope all is well with you and your family. Penalty forgiveness can only be given by the Minister of Municipal Affairs based on the ID Council's approval/recommendation. The next meeting of the ID Council is January 21, 2022. I will place your request on the agenda for their consideration. It would be in your interest to pay the outstanding tax amount as soon as possible. Council always wants to know if that payment has happened. Payment is made to the Province. If you need the mailing information please let me know. I will let you know the Council's decision after the meeting. I hope you, Brad and family have an awesome Christmas and New Year.

Thanks
Scott

Scott Barton | Chief Administrative Officer | I.D. 4 Waterton

(p) 403.308.0034

www.id4waterton.ca

[Quoted text hidden]

Jacquelyn Cornish <jacquelyn.pc@gmail.com>
To: Scott Barton <admin@id4waterton.ca>

Mon, Dec 20, 2021 at 11:00 AM

Hey Scott I'll send that today! is there still no way to pay that online?

[Quoted text hidden]

Scott Barton <admin@id4waterton.ca>
To: Jacquelyn Cornish <jacquelyn.pc@gmail.com>

Mon, Dec 20, 2021 at 4:47 PM

No worries, no online payment abilities yet, I have been working with Municipal Affairs to make that possible, but it is a very slow process.

Thanks
Scott

Scott Barton | Chief Administrative Officer | I.D. 4 Waterton

(p) 403.308.0034



www.id4waterton.ca

[Quoted text hidden]

Jacquelyn Cornish <jacquelyn.pc@gmail.com>
To: Scott Barton <admin@id4waterton.ca>

Tue, Dec 21, 2021 at 9:07 AM

Ok, thanks.

[Quoted text hidden]



December 23, 2022

RE: Approved FortisAlberta 2022 Distribution Rates

As a follow up to our correspondence in September 2021, FortisAlberta has received approval from the Alberta Utilities Commission (AUC) for its distribution rates, effective January 1, 2022. In addition, the AUC has approved the Alberta Electric System Operator (AESO) 2022 tariff resulting in adjustments to the Base Transmission Adjustment Rider, the Quarterly Transmission Adjustment Rider and Balancing Pool Allocation. FortisAlberta collects and flows through all transmission and Balancing Pool costs billed by the Alberta Electric System Operator (AESO) as approved by the AUC.

The attached charts illustrate the estimated percentages and average changes for each rate class based on estimated consumption and demand between December 2021 and January 2022 on a distribution rate only basis and a bundled bill basis from your retailer. The bundled bill percentages indicated on the attached chart will vary slightly compared to the version you received in September, as it reflects the transmission rate rider adjustments. Additionally, in January most quotation packages will now breakdown project costs into three categories which are Construction (Labour, Equipment & Services), Materials and Engineering (Project Management & Administrative).

We thank you for the opportunity to advise you of these updates. Please feel free to contact me or your Stakeholder Relations Manager should you have any questions or require further information.

Sincerely,

A handwritten signature in blue ink that reads "Dave Hunka".

Dave Hunka
Manager, Municipalities
P: (780) 464-8311
C: (780) 868-7040
E: Dave.Hunka@FortisAlberta.com

2022 Approved Rates
Average Monthly Bill Impacts by Rate Class
DISTRIBUTION ONLY

Rate	Rate Class Description	Consumption Usage	Demand Usage	Dec 2021 Bill	Jan 2022 bill	\$ Difference	% Change
		300 kWh		\$32.15	\$34.23	\$2.08	6.5%
11	Residential	640 kWh		\$40.07	\$43.61	\$3.54	8.8%
		1200 kWh		\$53.12	\$59.07	\$5.95	11.2%
		900 kWh	5 kVA	\$85.06	\$84.09	-\$0.97	-1.1%
21	Farm (Breaker Billed)	1,400 kWh	10 kVA	\$155.79	\$163.10	\$7.31	4.7%
		7,500 kWh	25 kVA	\$368.00	\$467.62	\$99.62	27.1%
		700 kWh	10 kVA	\$155.79	\$175.92	\$20.13	12.9%
22	Farm (Demand Metered)	3,000 kWh	20 kVA	\$297.26	\$334.24	\$36.98	12.4%
		15,000 kWh	60 kVA	\$863.13	\$960.27	\$97.14	11.3%
		6,000 kWh	20 kW	\$788.22	\$955.87	\$167.65	21.3%
26	FortisAlberta Irrigation	14,518 kWh	33 kW	\$1,338.94	\$1,569.54	\$230.60	17.2%
	*Seasonal bill impact	45,000 kWh	100 kW	\$4,053.98	\$4,732.32	\$678.34	16.7%
31	Streetlighting (Investment)	5,144 kWh	12,500 W	\$2,327.79	\$2,454.03	\$126.24	5.4%
38	Yard Lighting	5,000 kWh	12,000 W	\$1,462.13	\$1,540.42	\$78.29	5.4%
		Rates 31 and 38 are based on 100 HPS Lights in assorted fixture wattages.					
		1,083 kWh	5 kW	\$73.59	\$81.57	\$7.98	10.8%
41	Small General Service	2,165 kWh	10 kW	\$130.52	\$135.17	\$4.65	3.6%
		10,825 kWh	50 kW	\$585.96	\$563.97	-\$21.99	-3.8%
		2,590 kWh	7.5 kW	\$180.51	\$190.07	\$9.56	5.3%
44/45	Oil and Gas Service	5,179 kWh	15 kW	\$336.72	\$362.28	\$25.56	7.6%
		25,895 kWh	75 kW	\$1,517.52	\$1,739.98	\$222.46	14.7%
		32,137 kWh	100 kW	\$589.40	\$512.25	-\$77.15	-13.1%
61	General Service	63,071 kWh	196 kW	\$940.88	\$971.97	\$31.09	3.3%
		482,055 kWh	1500 kW	\$4,840.13	\$7,198.73	\$2,358.60	48.7%
		824,585 kWh	2500 kW	\$9,525.10	\$8,843.73	-\$681.37	-7.2%
63	Large General Service	1,529,869 kWh	4638 kW	\$11,081.29	\$9,659.21	-\$1,422.08	-12.8%
		3,298,338 kWh	10,000 kW	\$14,984.13	\$11,704.42	-\$3,279.71	-21.9%
65	Transmission Connected Service	The Distribution component will increase from \$39.17/day to \$44.39/per day. The Transmission Component is the applicable rate of the AESO.					

2022 Approved Rates
Average Monthly Bill Impacts by Rate Class
BUNDLED BILL Including Energy, Retail, and DT Rates & Riders

Rate	Rate Class Description	Consumption Usage	Demand Usage	Dec 2021 Bill	Jan 2022 bill	\$ Difference	% Change
		300 kWh		\$84.56	\$87.16	\$2.60	3.1%
11	Residential	640 kWh		\$142.55	\$147.11	\$4.56	3.2%
		1200 kWh		\$238.03	\$245.89	\$7.86	3.3%
		900 kWh	5 kVA	\$120.10	\$119.66	-\$0.44	-0.4%
21	Farm (Breaker Billed)	1,400 kWh	10 kVA	\$365.92	\$376.95	\$11.03	3.0%
		7,500 kWh	25 kVA	\$1,468.04	\$1,587.70	\$119.66	8.2%
		700 kWh	10 kVA	\$264.07	\$286.10	\$22.03	8.3%
22	Farm (Demand Metered)	3,000 kWh	20 kVA	\$741.46	\$786.50	\$45.04	6.1%
		15,000 kWh	60 kVA	\$3,059.59	\$3,196.84	\$137.25	4.5%
		6,000 kWh	20 kW	\$1,885.54	\$1,998.02	\$112.48	6.0%
26	FortisAlberta Irrigation	14,518 kWh	33 kW	\$4,036.60	\$4,128.10	\$91.50	2.3%
	*Seasonal bill impact	45,000 kWh	100 kW	\$12,091.65	\$12,352.68	\$260.96	2.2%
31	Streetlighting (Investment)	5,144 kWh	12,500 W	\$3,143.78	\$3,248.47	\$104.69	3.3%
38	Yard Lighting	5,000 kWh	12,000 W	\$2,071.40	\$2,122.97	\$51.57	2.5%
Rates 31 and 38 are based on 100 HPS Lights in assorted fixture wattages.							
		1,083 kWh	5 kW	\$247.45	\$260.36	\$13.91	5.6%
41	Small General Service	2,165 kWh	10 kW	\$468.02	\$483.76	\$15.74	3.4%
		10,825 kWh	50 kW	\$2,240.67	\$2,271.04	\$30.37	1.4%
		2,590 kWh	7.5 kW	\$541.13	\$552.45	\$11.31	2.1%
44/45	Oil and Gas Service	5,179 kWh	15 kW	\$1,046.48	\$1,075.60	\$29.12	2.8%
		25,895 kWh	75 kW	\$5,019.69	\$5,260.75	\$241.06	4.8%
		32,137 kWh	100 kW	\$5,265.59	\$5,379.66	\$114.06	2.2%
61	General Service	63,071 kWh	196 kW	\$9,964.94	\$10,378.19	\$413.26	4.1%
		482,055 kWh	1500 kW	\$73,723.22	\$79,082.84	\$5,359.63	7.3%
		824,585 kWh	2500 kW	\$123,198.90	\$126,649.57	\$3,450.67	2.8%
63	Large General Service	1,529,869 kWh	4638 kW	\$214,210.76	\$220,451.82	\$6,241.07	2.9%
		3,298,338 kWh	10,000 kW	\$452,804.15	\$466,043.40	\$13,239.25	2.9%
65	Transmission Connected Service	The Distribution component will increase from \$39.17/day to \$44.39/per day. The Transmission Component is the applicable rate of the AESO.					

Riders Included:

Municipal Franchise Fee

Municipal assessment Rider (0.73% on July 1, 2021)

2021 Base TAR & 2022 Base TAR

2021 Q4 QTAR and 2022 Q1 QTAR

2021 BPAR and 2022 BPAR

Utility Deferral Adjustment Rider

Retail/Energy Price Assumptions

Rates 11 through 44 – Jan 2021 to Dec 2021

Average EEAI RRT Rates

Rates 61 and 63 – November 2020 to October 2021

Average EPCOR Default Supply Rate

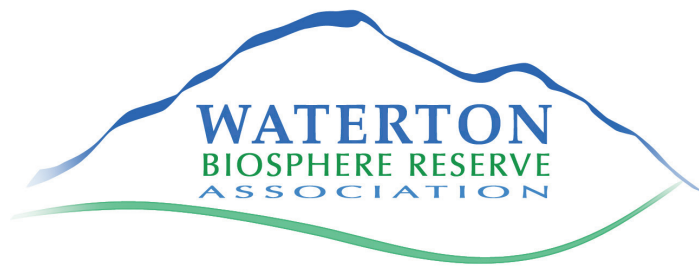
CUSTOMER CONTRIBUTIONS SCHEDULES **

Table 1
Maximum Investment Levels for Distribution Facilities
When the Investment Term is 15 years or more

Type of Service	Maximum Investment Level
Rate 11 Residential	\$2,677 per service
Rate 11 Residential Development	\$2,677 per service, less FortisAlberta's costs of metering and final connection
Rate 21 Farm and Rate 23 Grain Drying	\$6,072 base investment, plus \$869 per kVA of Peak Demand
Rate 26 Irrigation	\$6,072 base investment, plus \$966 per kW of Peak Demand
Rate 38 Yard Lighting	\$864 per fixture
Rate 31 Streetlighting (Investment Option)	\$3,125 per fixture
Rate 41 Small General Service	\$6,072 base investment, plus \$966 per kW of Peak Demand
Rate 45 Oil and Gas Service	\$6,072 base investment, plus \$966 per kW of Peak Demand FortisAlberta invests as required per unmetered to metered service conversion program.
Rate 61 General Service (less than or equal to 2 MW)	\$6,072 base investment, plus \$966 per kW for the first 150 kW, plus \$121 for additional kW of Peak Demand
Rate 63 Large General Service (over 2 MW) (Distribution Connected)	\$109 per kW of Peak Demand, plus \$120 per metre of Customer Extension

**Alberta Utilities Commission (AUC) Decision 26817-D01-2021, Dec. 15, 2021.

Maximum Investment Levels are reduced if the expected Investment Term is less than 15 years.



December 5, 2021

Chair Ken Black and Council
Improvement District #4

Via email: kblack@glbh.com

Dear Mr. Black and Council:

Re: Invitation to participate in Cooperation Planning for the Waterton Biosphere Reserve

The Waterton Biosphere Reserve Association would like to invite Improvement District #4 to participate in the development of a “cooperation plan” which will guide the work and direction of the Waterton Biosphere Reserve through 2026.

Waterton Biosphere Reserve was designated in 1979 by UNESCO (United Nations Educational, Scientific, and Cultural Organization) and is one of 19 biosphere reserves in Canada and more than 700 biosphere reserves worldwide. By working collaboratively with individuals, organizations, governments and others, the Waterton Biosphere Reserve strives to achieve a balance between its three core functions of conserving biological diversity, promoting sustainable use of resources, and building the capacity of local people and organizations to positively affect their communities and the environment.

The Waterton Biosphere Reserve is undertaking a planning process seeking community input. We're looking to clarify the scope and role of the biosphere reserve as we address its three core functions while building our relationship with Indigenous Peoples and responding to a changing climate.

We invite you to participate in one or more of the following ways:

- 1) By completing our survey which can be found at www.watertonbiosphere.com/cooperationplan from now until December 13, 2021.
Thank you if you have already completed the survey!
- 2) By requesting the opportunity for an in-person (or virtual) conversation or presentation, between now and January 31, 2022, to find out more about Waterton Biosphere Reserve and share your thoughts for our future direction.
- 3) By participating in one of our cooperation planning forums to be held in February 2022.
Watch for announcement of the dates and locations to join the discussion. Find us on social

media or sign up for our e-newsletters at www.watertonbiosphere.com/biosphere-get-involved/.

More information about Waterton Biosphere Reserve can be found on our website at www.watertonbiosphere.com. You may also want to visit the websites of some of Canada's other biosphere reserves to get an idea of related initiatives that are underway across Canada (you can access their websites from the LINKS webpage under the RESOURCES tab on the Waterton Biosphere Reserve website).

Your participation will help us create a 2022-2026 Cooperation Plan that will build on our current plan and establish key priorities for the coming five years. Like other biosphere reserves in Canada, the Waterton Biosphere Reserve has no authority over land or water use. Our initiatives depend on cooperation, collaboration, and community partnerships, so it is important that we know what matters most to our community.

Please do not hesitate to contact me if you have any questions or feel that your organization would be interested in taking the opportunity to discuss this further prior to the cooperation planning forums which will begin in February 2022.

I look forward to your response.

Regards,



Nora Manners
Executive Director
Waterton Biosphere Reserve Association
Phone: 403-627-1473
Email: nmanners@watertonbiosphere.com

cc. Scott Barton - CAO (admin@id4waterton.ca)



*Office of the Minister
MLA, Calgary-Hays*

AR106789

November 10, 2021

Kenneth Black
Chairperson
Improvement District No. 04 (Waterton)
P.O. Box 629
Raymond, AB T0K 2S0

Dear Chairperson Kenneth Black and Council,

Congratulations on your election to office and choosing to serve as an elected official for Improvement District No. 04 (Waterton).

Our government looks forward to working with you to make life better for Albertans. As our economy recovers, there are many opportunities for us to collaborate on shared priorities like jobs and public safety, and making sure Albertans have access to strong public services they can count on, like transportation, infrastructure, parks and libraries.

It is an honour and privilege to serve Albertans in elected office. As elected officials, we strive to act with integrity, to work openly and transparently, and to actively demonstrate our democratic accountability to Albertans. This is fundamental to our success as stewards in managing the affairs of our offices and in achieving demonstrable results for our communities.

Once again, I extend my congratulations and thanks for your willingness to participate in our democratic process and for your commitment to Albertans. I wish you all the best in this new term of office, and look forward to meeting and working with you to provide good government, improve our communities, and faithfully serve the needs of Albertans.

Sincerely,

Ric McIver
Minister



Premier of Alberta

Office of the Premier, 307 Legislature Building, Edmonton, Alberta T5K 2B6 Canada

November 10, 2021

Chairperson Kenneth Black
Improvement District No. 04 (Waterton)
PO Box 629
Raymond AB T0K 2S0

Dear Chairperson Black:

On behalf of the Government of Alberta, I would like to offer you sincere congratulations on your recent election as Chairperson of the Improvement District No. 04 (Waterton). You are now fortunate to lead a truly great Alberta community!

Waterton and our entire province have been through several challenging years. Our economy still has not fully recovered from the 2015 economic downturn, the impact of which was magnified by last year's global COVID-19 recession and energy price collapse. Despite these challenges, Albertans have continued to demonstrate true resilience and our province's greatest strength—a deep and abiding entrepreneurial culture.

Thanks in part to the determination of Albertans, we are experiencing a remarkable economic recovery across our province. With historic new investments across our economy, Alberta is now leading Canada in economic and job growth, and we are projected to continue the momentum in 2022. It is critical that we work together to continue this exciting progress so that those who have experienced so much adversity in recent years can fully participate in the current and coming recovery.

I very much look forward to working with you, your administration, and the improvement district council toward this end. Whatever political differences may exist, we all serve the same citizens who broadly share the same aspirations: the opportunity to achieve their potential through a strong economy, in a safe community with a high quality of life. You have my commitment to seek solutions together in a respectful and collaborative way. I am excited to meet with you in the weeks ahead to identify common goals and areas in which we can get real results for your residents, and for all Albertans.

With best of luck for a successful mandate as chairperson, I remain

Yours sincerely,

Hon Jason Kenney PC MLA
Premier of Alberta

cc: Honourable Ric McIver, Minister of Municipal Affairs



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR107366

December 15, 2021

Councillor Keith Bradley Robinson
Improvement District No. 04 (Waterton)
P.O. Box 629
Raymond AB T0K 2S0

Dear Councillor Robinson:

I hope this letter finds you well.

First, my sincere congratulations on your election. This may, on some days, be both the best job and the worst job you will ever have. The trust that your constituents have placed in you should be taken with a heavy dose of reverence and respect for the important role you now have. I wish you the best of luck in accomplishing your mandate, and want you to know that my team and I are ready and able to help you and your fellow elected officials if you need advice, guidance, or simply a sounding board. Let me also say that after nearly 20 years of elected life, I feel incredibly fortunate and would not want to have been doing anything else.

Second, I hope that the Rural Municipalities of Alberta conference left you energized and ready to get to work. If we did not get a chance to run into each other then, please know that I look forward to an opportunity to hear directly from you, any advice or information you have to offer.

Lastly, I want to wish you and your family a very Merry Christmas and happy holidays. Now that the election is over, I hope you take time to rest, relax, and make sure you're ready to hit the ground running in the New Year.

Thank you for stepping up to perform public service. I am confident you will find serving Albertans a rewarding experience, and that you will change life for the better for your constituents.

Sincerely,

Ric McIver
Minister



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR107366

December 15, 2021

Councillor Barbara Jean Clay
Improvement District No. 04 (Waterton)
P.O. Box 629
Raymond AB T0K 2S0

Dear Councillor Clay:

I hope this letter finds you well.

First, my sincere congratulations on your election. This may, on some days, be both the best job and the worst job you will ever have. The trust that your constituents have placed in you should be taken with a heavy dose of reverence and respect for the important role you now have. I wish you the best of luck in accomplishing your mandate, and want you to know that my team and I are ready and able to help you and your fellow elected officials if you need advice, guidance, or simply a sounding board. Let me also say that after nearly 20 years of elected life, I feel incredibly fortunate and would not want to have been doing anything else.

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Lastly, I want to wish you and your family a very Merry Christmas and happy holidays. Now that the election is over, I hope you take time to rest, relax, and make sure you're ready to hit the ground running in the New Year.

Thank you for stepping up to perform public service. I am confident you will find serving Albertans a rewarding experience, and that you will change life for the better for your constituents.

Sincerely,

Ric McIver
Minister



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR107366

December 15, 2021

Councillor Josef Pisa
Improvement District No. 04 (Waterton)
P.O. Box 629
Raymond AB T0K 2S0

Dear Councillor Pisa:

I hope this letter finds you well.

First, my sincere congratulations on your election. This may, on some days, be both the best job and the worst job you will ever have. The trust that your constituents have placed in you should be taken with a heavy dose of reverence and respect for the important role you now have. I wish you the best of luck in accomplishing your mandate, and want you to know that my team and I are ready and able to help you and your fellow elected officials if you need advice, guidance, or simply a sounding board. Let me also say that after nearly 20 years of elected life, I feel incredibly fortunate and would not want to have been doing anything else.

Second, I hope that the Rural Municipalities of Alberta conference left you energized and ready to get to work. If we did not get a chance to run into each other then, please know that I look forward to an opportunity to hear directly from you, any advice or information you have to offer.

Lastly, I want to wish you and your family a very Merry Christmas and happy holidays. Now that the election is over, I hope you take time to rest, relax, and make sure you're ready to hit the ground running in the New Year.

Thank you for stepping up to perform public service. I am confident you will find serving Albertans a rewarding experience, and that you will change life for the better for your constituents.

Sincerely,

Ric McIver
Minister



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR107366

December 15, 2021

Councillor Brian Baker
Improvement District No. 04 (Waterton)
P.O. Box 629
Raymond AB T0K 2S0

Dear Councillor Baker:

I hope this letter finds you well.

First, my sincere congratulations on your election. This may, on some days, be both the best job and the worst job you will ever have. The trust that your constituents have placed in you should be taken with a heavy dose of reverence and respect for the important role you now have. I wish you the best of luck in accomplishing your mandate, and want you to know that my team and I are ready and able to help you and your fellow elected officials if you need advice, guidance, or simply a sounding board. Let me also say that after nearly 20 years of elected life, I feel incredibly fortunate and would not want to have been doing anything else.

Second, I hope that the Rural Municipalities of Alberta conference left you energized and ready to get to work. If we did not get a chance to run into each other then, please know that I look forward to an opportunity to hear directly from you, any advice or information you have to offer.

Lastly, I want to wish you and your family a very Merry Christmas and happy holidays. Now that the election is over, I hope you take time to rest, relax, and make sure you're ready to hit the ground running in the New Year.

Thank you for stepping up to perform public service. I am confident you will find serving Albertans a rewarding experience, and that you will change life for the better for your constituents.

Sincerely,

Ric McIver
Minister



Office of the Minister
MLA, Calgary-Hays

AR106789

November 10, 2021

Kenneth Black
Chairperson
Improvement District No. 04 (Waterton)
P.O. Box 629
Raymond, AB T0K 2S0

Dear Chairperson Kenneth Black and Council,

Congratulations on your election to office and choosing to serve as an elected official for Improvement District No. 04 (Waterton).

Our government looks forward to working with you to make life better for Albertans. As our economy recovers, there are many opportunities for us to collaborate on shared priorities like jobs and public safety, and making sure Albertans have access to strong public services they can count on, like transportation, infrastructure, parks and libraries.

It is an honour and privilege to serve Albertans in elected office. As elected officials, we strive to act with integrity, to work openly and transparently, and to actively demonstrate our democratic accountability to Albertans. This is fundamental to our success as stewards in managing the affairs of our offices and in achieving demonstrable results for our communities.

Once again, I extend my congratulations and thanks for your willingness to participate in our democratic process and for your commitment to Albertans. I wish you all the best in this new term of office, and look forward to meeting and working with you to provide good government, improve our communities, and faithfully serve the needs of Albertans.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Ric McIver'.

Ric McIver
Minister

MEMO

November 17, 2021

To: Chinook Arch Regional Library System Members

From: Robin Hepher, CEO, Chinook Arch Library Board

Re: Chinook Arch Regional Library System Updated Agreement – Approved

Earlier in 2021, the Chinook Arch Library Board approved an updated version of its master agreement with its member municipalities. In order for the proposed changes to take effect, the updated agreement had to be ratified by 2/3 of members representing 2/3 of Chinook Arch's overall service population.

On behalf of the Chinook Arch Library Board, I am pleased to announce that the approval threshold for members and population has been met. As such, the updated agreement will come into effect on January 1, 2022.

The main change to the agreement involves updated language around municipal populations. The previous agreement made reference to population estimates as published by Alberta Municipal Affairs. Since population estimates are now issued by Finance/Treasury Board, an update to the agreement was necessary. The Chinook Arch Library Board also used the opportunity to remove outdated terminology and references to legislation that had long been repealed.

This new agreement is a continuation of the previous agreement and does not materially alter the nature of your community's membership in Chinook Arch, nor the roles and responsibilities of the parties to the agreement.

A paper copy of the updated agreement is enclosed. A digital version will follow by email. This agreement and its schedules supersedes any previous versions you may have on file.

Please feel free to contact Robin Hepher, Chinook Arch CEO, at 403-380-1505 or rhepher@chinookarch.ca with any question that may arise. Chinook Arch looks forward to continuing to partner with municipalities and library boards to create thriving libraries and thriving communities.

(encl.)

**THE CHINOOK ARCH REGIONAL LIBRARY SYSTEM
AGREEMENT
Revised April 2021**

WHEREAS the Libraries Act of Alberta, hereinafter referred to as the "Act" provides that:

- A. a municipality, improvement district, special area or school authority, upon entering into and becoming a party to an agreement as provided for by the Libraries Regulation, hereinafter referred to as the "Regulation" with one (1) or more municipalities, improvement districts, special areas, or school authorities, and upon complying with the Regulation may request the Minister to establish a library system, and
- B. the Minister may establish a library system board and may prescribe the boundaries of the library system, and
- C. a library system board so established by the Minister is a corporation under the *Libraries Act*.

AND WHEREAS the jurisdictions listed in Schedule "A" attached hereto (hereinafter referred to collectively as the "Parties" and individually as the "Party"):

- A. recognize that the most effective way to provide a high quality of library service is through cooperation and,
- B. desire to enter into an agreement to establish a library system pursuant to the Act and Regulation.
- C. are prepared to jointly finance and operate a library system and,
- D. agree that all library materials which are available through their municipal libraries should be accessible to all residents of the library system;

AND WHEREAS the Parties to this Agreement have each carried out all the requirements pursuant to the Regulation to enter into this Agreement;

AND WHEREAS pursuant to the Act the Parties intend to request that a library system be established known as "**The Chinook Arch Library Board**", hereinafter referred to as the "Board";

AND WHEREAS section 26 of the Regulation sets out various terms and conditions that must be provided for in this Agreement;

NOW THEREFORE this Agreement witnesseth that in consideration of the mutual covenants and agreements contained herein, the Parties hereto covenant and agree with each other as follows:

CLAUSE 2. - DEFINITIONS

2.1 In this Agreement, including the recitals:

- (a) "board",
- (b) "community board",
- (c) "community library",
- (d) "council",
- (e) "library system",
- (f) "library system board",
- (g) "Minister",
- (h) "municipal board",
- (i) "municipal library",
- (j) "municipality",
- (k) "public library",
- (l) "Public Library Rate", and
- (m) "school authority"

have the same meaning as defined in section 1 of the Libraries Act, statutes of Alberta, 2000, chapter L-11, as appended to this agreement.

2.2 In this agreement, including the recitals:

- (a) "Act"
- (b) "Deputy Minister"
- (c) "library resources", and

have the same meaning as defined in Section 1 of the Libraries Regulation, being Alberta Regulation 141/1998, as amended up to and including Alberta Regulation 134/2018, as appended to this agreement.

CLAUSE 3. - OPERATION

3.1 The Parties to this Agreement shall enable the Board to maintain and operate the library system in accordance with the Act and Regulations as may be amended from time to time.

3.2 The Parties to this Agreement shall enable the Board to provide a library service to all their residents through the Board established by this Agreement in the manner and upon the terms set out in this Agreement.

3.3 The Parties to this Agreement shall make all library materials belonging to the Board and municipal boards accessible to the residents of the Parties.

CLAUSE 4. - EFFECTIVE DATE

4.1 The starting date for this Agreement shall be the First day of April, 1992.

CLAUSE 5. - APPOINTMENTS TO THE CHINOOK ARCH LIBRARY BOARD

[Act s.16(a) - (d)]

5.1 Where a municipality is a Party to this Agreement, it shall appoint one member to the Board.

5.2 Where an improvement district is a party to this Agreement, the Minister of Municipal Affairs shall appoint one member to the Board.

5.3 Any additional members shall be appointed in accordance with the Regulation. [Reg. s.33(1)]

CLAUSE 6. - TERM OF APPOINTMENT

6.1 The term of any appointment to the Board shall be in accordance with section 32 of the Regulation.

CLAUSE 7. - POWERS AND DUTIES OF THE CHINOOK ARCH LIBRARY BOARD

7.1 Subject to the provisions of the Act and the Regulation and subject to the provisions of this Agreement, the Board shall manage and control the library system by organizing, promoting and maintaining comprehensive and efficient library services.

7.2 The Board shall engage a person as Director who shall be a graduate of an accredited post graduate library program, or hold equivalent qualifications and whose responsibility shall be the administration of the library system.

7.3 The Board may engage such additional employees as are required for the operation of the library system in accordance with the Regulation.

7.4 The Board shall cooperate with other libraries, library systems, resource libraries and with the Government of Alberta in the development, maintenance and operation of a province-wide network for sharing of library resources.

CLAUSE 8. - EXECUTIVE COMMITTEE

8.1 The Board shall make provision for the establishment of an Executive Committee of not more than 10 persons when the number of members to the Board is more than 20. The Board may empower the Executive with the authority to act on its behalf between Board meetings.

8.2 Appointment to the Executive Committee shall be made in accordance with the Executive Officers policy.

8.3 The Executive Committee is responsible for recruiting and fixing the compensation and all other terms of employment of the Director.

CLAUSE 9. - LIBRARY SYSTEM BUDGET

9.1 The Board shall prepare a four-year levy schedule and submit it to all Parties to this Agreement on or before September 1 of the fiscal year before the levy schedule is to take effect.

9.2 The levy schedule and estimate of money required referred to in clause 9.1 above, shall be effective upon receipt by the Board of written notification of approval from two-thirds of the Parties to this Agreement representing two-thirds of the persons living within the boundaries of the library system; and thereupon, each Party to this Agreement shall pay to the Board an amount which is the product of the per capita requisition set out in Schedule "B" and the population of the Parties to the Agreement. Payments shall be made on or before the dates set out therein.

9.3 The population of a municipality that is a Party to this Agreement shall be deemed to be the most recent official estimate of the population for the municipality published by the Government of Alberta for the fiscal year prior to the fiscal year in which the levy is made.

9.4 The municipality which is a Party to this Agreement shall pay the annual per capita library system levy directly to the Board as stated in "Schedule B, clause 1" which forms part of this agreement.

9.5 In a municipality which is a Party to this Agreement and which has a municipal board, the municipal board shall pay from its revenue the annual per capita levy directly to the Board as stated in "Schedule B, clause 2".

9.6 The Board shall apply to the Government of Alberta for all library operating grants for which it is eligible.

9.7 Municipal boards may retain any revenues generated at the local level, and may expend such funds as they see fit to provide library services to their communities.

CLAUSE 10. - LIBRARY SYSTEM SERVICES TO PUBLIC LIBRARIES

10.1 The Board shall equip, establish and maintain a library system for the residents of the Parties to this Agreement and the services provided may include:

- (a) technical services, including central ordering, central cataloguing and processing, and assistance with adding existing collections to the shared catalogue;
- (b) materials and collections, including book allotment, reciprocal borrowing, regional lending service, inter-library loans, digital/online resources, and rotating collections;
- (c) delivery and communications, including scheduled delivery service, area librarians meetings, toll free line to headquarters, marketing support, and newsletters;
- (d) resource sharing, including continued and expanded information services provided by the Lethbridge Public Library, and a shared catalogue with customer-facing interface;
- (e) programs and services, including summer reading programs, and discount ordering of supplies; and
- (f) training and consultation, including professional consultation, and continuing education; and
- (g) information technology support, including network management, threat protection, help desk support, email, website hosting, and purchasing services.

CLAUSE 11. - LIBRARY SYSTEM SERVICES TO SCHOOL LIBRARIES, GROUPS, INDIVIDUALS, OR AGENCIES

11.1 The Board may enter into one or more separate contracts with any other person or group including a school authority, military base, or First Nation to provide library services as specified in the contract.

CLAUSE 12. - ROLES AND RESPONSIBILITIES OF MUNICIPAL LIBRARY BOARDS WITHIN THE SYSTEM

12.1 The powers and duties of municipal boards within the library system shall be as specified in the terms and conditions of this Agreement.

12.2 Each municipal board within the library system shall:

- (a) comply with the library legislation in the provision of library service to the residents of the municipality;

- (b) pay from its revenue the annual per capita levy directly to the Board as stated in "Schedule B, clause 2".
- (c) act as a liaison between the residents of the municipality and the Board, to advise the residents of the municipality of the policies of the Board and bring their needs to the attention of the Board;
- (d) cooperate with the Board in implementing system-wide policies;
- (e) in accordance with Clause 10.1 (b) and (d) of this Agreement, make available to all residents of the Parties all library materials normally lent under municipal board policy;
- (f) forward a copy of its plan of service to the Board;
- (g) forward a copy of its budget for the current year, a copy of its annual report and a audited statement of receipts and disbursements for the preceding year, to the Board on or before June 30;
- (h) in general, perform such duties as are necessary to operate library services in the municipality.

12.3 The relationship between the Board and the City of Lethbridge Library Board (the municipal library designated as the resource centre) shall be set out in a separate agreement between those two parties as outlined in Appendix A attached to this agreement.

12.4 If a municipal library has been established in a municipality and is receiving library services from the Board, the authority of the municipal board is subject to any limitation of its authority under this Agreement.

CLAUSE 13.- OWNERSHIP OF PROPERTY

13.1 All real and personal property (including intellectual property rights) acquired by the Board shall be the property of the Board except library materials acquired by the Board (e.g. purchased with the municipal board allotment) on behalf of a municipal board which operates a library and the catalogue records relating to those materials, which shall be the property of the municipal board.

CLAUSE 14.- DIVISION OF ASSETS

14.1 If a Party to this Agreement withdraws from the Agreement pursuant to section 22 of the Act, that Party shall be deemed to have forfeited any right of ownership or to share in the assets of the Board.

CLAUSE 15. - COMPLETION OF THE LIBRARY SYSTEM

15.1 The Parties to this Agreement agree that any municipality listed in Schedule "A - 1" may become a party to this Agreement and a member of the Board by:

- (a) signing an agreement containing the terms and conditions of this Agreement as amended,
- (b) complying with the terms of this Agreement as amended, and
- (c) receiving the approval of the Minister.

CLAUSE 16. - LIBRARY SYSTEM REPORTS

16.1 The Board shall make an annual report on the operation of the library system to each of the Parties to this Agreement and to each municipal board or advisory committee and to the Minister on or before April 15 in the year following the year for which the annual report was prepared.

CLAUSE 17. - AMENDMENT

17.1 This Agreement may be amended according to a motion for amendment passed by the Board.

- (a) During the first three years of this agreement such amendment shall be effective upon receipt by the Board of written notification from all of the parties to this agreement that they have so authorized such amendment.
- (b) During the fourth and subsequent years of this agreement amendment shall be effective upon receipt by the Board of written notification from two-thirds of the Parties to this Agreement representing two-thirds of the persons living within member jurisdictions of the library system that they have so authorized such amendment.
- (c) The Parties to this Agreement shall conform with such amendment upon notification from the Board that this clause has been fulfilled.

CLAUSE 18. - EXTENSION

18.1 The provisions of this Agreement shall be binding upon the Parties to this Agreement and their successors and all eligible participants who may join in this Agreement with the original Parties.

CLAUSE 19. - ENTIRE AGREEMENT

19.1 This document, including all schedules appended, constitutes the entire agreement between the Parties with respect to the subject matter; all prior agreements, representations, statements, negotiations and undertakings are superseded hereby.

CLAUSE 20. - INSURANCE

20.1 The Board shall provide adequate insurance coverage for its operations.

SCHEDULE "A"
List of Parties To The Chinook Arch Library Board
(Revised April 2021)

Village of Arrowwood
Village of Barons
Village of Barnwell
County of Cardston
Town of Cardston
Village of Carmangay
Village of Champion
Town of Claresholm
Town of Coaldale
Town of Coalhurst
Village of Coutts
Village of Cowley
Municipality of Crowsnest Pass
Town of Fort Macleod
Village of Glenwood
Village of Hillspring
City of Lethbridge
County of Lethbridge
Village of Lomond
Town of Magrath
Town of Milk River
Village of Milo
Town of Nanton
Town of Picture Butte
M.D. of Pincher Creek
Town of Pincher Creek
M.D. of Ranchland No. 66
Town of Raymond
Town of Stavely
Village of Stirling
Town of Taber
MD of Taber
Town of Vauxhall
Town of Vulcan
County of Vulcan
Village of Warner
Warner County
M.D. of Willow Creek
Kainai Board of Education

SCHEDULE "A-1"
LIST OF ELIGIBLE MUNICIPAL PARTICIPANTS
TO THE CHINOOK ARCH LIBRARY BOARD

City:	Lethbridge	Villages:	Arrowwood
			Barnwell
Counties:	Vulcan County		Barons
	County of Warner		Carmangay
	Lethbridge County		Champion
	Cardston County		Coutts
			Cowley
M.D.s:	Pincher Creek MD		Glenwood
	Taber MD		Hillspring
	Willow Creek MD		Lomond
	MD of Ranchland		Milo
			Nobleford
I.D.s:	#4 Waterton		Stirling
			Warner
Towns:	Cardston		
	Claresholm		
	Coaldale		
	Coalhurst		
	Crowsnest Pass		
	Fort Macleod		
	Magrath		
	Milk River		
	Nanton		
	Picture Butte		
	Pincher Creek		
	Raymond		
	Stavely		
	Taber		
	Vauxhall		
	Vulcan		

School Authorities in the region may also join the Regional Library System.

SCHEDULE "A-2"

**LIST OF MUNICIPAL BOARDS
SUPPORTING THE CHINOOK ARCH LIBRARY BOARD**

Village of Arrowwood Library Board
Town of Cardston Library Board
Village of Carmangay Library Board
Village of Champion Library Board
Town of Claresholm Library Board
Town of Coaldale Library Board
Village of Coutts Library Board
Crowsnest Pass Municipal Library Board
Town of Fort Macleod Library Board
Village of Glenwood Library Board
City of Lethbridge Library Board
Village of Lomond Library Board
Town of Magrath Library Board
Town of Milk River Library Board
Village of Milo Library Board
Town of Nanton Library Board
Town of Picture Butte Library Board
Pincher Creek & District Library Board
Town of Raymond Library Board
Town of Stavely Library Board
Village of Stirling Library Board
Town of Taber Library Board
MD of Taber Library Board
Town of Vauxhall Library Board
Town of Vulcan Library Board
Vulcan County Library Board
Village of Warner Library
MD of Willow Creek Library Board

**Chinook Arch Library System Agreement
Schedule "B" Revised August 2018
The Chinook Arch Library Board Levy**

1. Municipalities

The levy paid to the Chinook Arch Board from the municipality which is a Party to the Agreement to which this schedule is attached shall be as follows for the period stated:

- a) for those municipalities **without** municipal library boards:

2019	\$ 10.01 per capita minimum or by agreement
2020	\$ 10.17 per capita minimum or by agreement
2021	\$ 9.76 per capita minimum or by agreement
2022	\$ 9.76 per capita minimum or by agreement

Subsequent years: As determined on the basis of approved budgets and estimates based on Clause 8 of this Agreement.

- b) for those municipalities having municipal library boards:

2019	\$ 8.01 per capita
2020	\$ 8.17 per capita
2021	\$ 7.76 per capita
2022	\$ 7.76 per capita

Subsequent years: As determined on the basis of approved budgets and estimates based on Clause 8 of this Agreement.

2. Municipal Boards and school authorities

The levy paid to the Chinook Arch Board by Municipal Boards of each Party to the Agreement to which this Schedule is attached and which operate libraries shall be as follows for the periods stated:

2019 - 2022 \$3.57 per capita

Subsequent years: As determined on the basis of approved budgets and estimates based on Clause 8 of this Agreement.

3. General

Each Party to this Agreement shall pay to the Chinook Arch Board out of revenue to the Party the amount required to be paid pursuant to Clause 8 of this Agreement:

- a) Municipalities and school authorities shall make two equal installments by January 15 and July 1 of each year during the currency of the Agreement.
- b) Municipal Boards and school authorities shall make two equal installments by January 15 and July 1 of each year during the currency of the Agreement.

Approved by _____ Date:
Municipality

Authorized Signature:

(Updated after 4 year Budget approval by Municipal Councils in 2018 for 2019-2022)

December 23, 2022

RE: Approved FortisAlberta 2022 Distribution Rates

As a follow up to our correspondence in September 2021, FortisAlberta has received approval from the Alberta Utilities Commission (AUC) for its distribution rates, effective January 1, 2022. In addition, the AUC has approved the Alberta Electric System Operator (AESO) 2022 tariff resulting in adjustments to the Base Transmission Adjustment Rider, the Quarterly Transmission Adjustment Rider and Balancing Pool Allocation. FortisAlberta collects and flows through all transmission and Balancing Pool costs billed by the Alberta Electric System Operator (AESO) as approved by the AUC.

The attached charts illustrate the estimated percentages and average changes for each rate class based on estimated consumption and demand between December 2021 and January 2022 on a distribution rate only basis and a bundled bill basis from your retailer. The bundled bill percentages indicated on the attached chart will vary slightly compared to the version you received in September, as it reflects the transmission rate rider adjustments. Additionally, in January most quotation packages will now breakdown project costs into three categories which are Construction (Labour, Equipment & Services), Materials and Engineering (Project Management & Administrative).

We thank you for the opportunity to advise you of these updates. Please feel free to contact me or your Stakeholder Relations Manager should you have any questions or require further information.

Sincerely,



Dave Hunka
Manager, Municipalities
P: (780) 464-8311
C: (780) 868-7040
E: Dave.Hunka@FortisAlberta.com

2022 Approved Rates
Average Monthly Bill Impacts by Rate Class
DISTRIBUTION ONLY

Rate	Rate Class Description	Consumption Usage	Demand Usage	Dec 2021 Bill	Jan 2022 bill	\$ Difference	% Change
		300 kWh		\$32.15	\$34.23	\$2.08	6.5%
11	Residential	640 kWh		\$40.07	\$43.61	\$3.54	8.8%
		1200 kWh		\$53.12	\$59.07	\$5.95	11.2%
		900 kWh	5 kVA	\$85.06	\$84.09	-\$0.97	-1.1%
21	Farm (Breaker Billed)	1,400 kWh	10 kVA	\$155.79	\$163.10	\$7.31	4.7%
		7,500 kWh	25 kVA	\$368.00	\$467.62	\$99.62	27.1%
		700 kWh	10 kVA	\$155.79	\$175.92	\$20.13	12.9%
22	Farm (Demand Metered)	3,000 kWh	20 kVA	\$297.26	\$334.24	\$36.98	12.4%
		15,000 kWh	60 kVA	\$863.13	\$960.27	\$97.14	11.3%
		6,000 kWh	20 kW	\$788.22	\$955.87	\$167.65	21.3%
26	FortisAlberta Irrigation	14,518 kWh	33 kW	\$1,338.94	\$1,569.54	\$230.60	17.2%
	*Seasonal bill impact	45,000 kWh	100 kW	\$4,053.98	\$4,732.32	\$678.34	16.7%
31	Streetlighting (Investment)	5,144 kWh	12,500 W	\$2,327.79	\$2,454.03	\$126.24	5.4%
38	Yard Lighting	5,000 kWh	12,000 W	\$1,462.13	\$1,540.42	\$78.29	5.4%
		Rates 31 and 38 are based on 100 HPS Lights in assorted fixture wattages.					
		1,083 kWh	5 kW	\$73.59	\$81.57	\$7.98	10.8%
41	Small General Service	2,165 kWh	10 kW	\$130.52	\$135.17	\$4.65	3.6%
		10,825 kWh	50 kW	\$585.96	\$563.97	-\$21.99	-3.8%
		2,590 kWh	7.5 kW	\$180.51	\$190.07	\$9.56	5.3%
44/45	Oil and Gas Service	5,179 kWh	15 kW	\$336.72	\$362.28	\$25.56	7.6%
		25,895 kWh	75 kW	\$1,517.52	\$1,739.98	\$222.46	14.7%
		32,137 kWh	100 kW	\$589.40	\$512.25	-\$77.15	-13.1%
61	General Service	63,071 kWh	196 kW	\$940.88	\$971.97	\$31.09	3.3%
		482,055 kWh	1500 kW	\$4,840.13	\$7,198.73	\$2,358.60	48.7%
		824,585 kWh	2500 kW	\$9,525.10	\$8,843.73	-\$681.37	-7.2%
63	Large General Service	1,529,869 kWh	4638 kW	\$11,081.29	\$9,659.21	-\$1,422.08	-12.8%
		3,298,338 kWh	10,000 kW	\$14,984.13	\$11,704.42	-\$3,279.71	-21.9%
65	Transmission Connected Service	The Distribution component will increase from \$39.17/day to \$44.39/per day. The Transmission Component is the applicable rate of the AESO.					

2022 Approved Rates
Average Monthly Bill Impacts by Rate Class
BUNDLED BILL Including Energy, Retail, and DT Rates & Riders

Rate	Rate Class Description	Consumption Usage	Demand Usage	Dec 2021 Bill	Jan 2022 bill	\$ Difference	% Change
		300 kWh		\$84.56	\$87.16	\$2.60	3.1%
11	Residential	640 kWh		\$142.55	\$147.11	\$4.56	3.2%
		1200 kWh		\$238.03	\$245.89	\$7.86	3.3%
		900 kWh	5 kVA	\$120.10	\$119.66	-\$0.44	-0.4%
21	Farm (Breaker Billed)	1,400 kWh	10 kVA	\$365.92	\$376.95	\$11.03	3.0%
		7,500 kWh	25 kVA	\$1,468.04	\$1,587.70	\$119.66	8.2%
		700 kWh	10 kVA	\$264.07	\$286.10	\$22.03	8.3%
22	Farm (Demand Metered)	3,000 kWh	20 kVA	\$741.46	\$786.50	\$45.04	6.1%
		15,000 kWh	60 kVA	\$3,059.59	\$3,196.84	\$137.25	4.5%
		6,000 kWh	20 kW	\$1,885.54	\$1,998.02	\$112.48	6.0%
26	FortisAlberta Irrigation	14,518 kWh	33 kW	\$4,036.60	\$4,128.10	\$91.50	2.3%
	*Seasonal bill impact	45,000 kWh	100 kW	\$12,091.65	\$12,352.68	\$260.96	2.2%
31	Streetlighting (Investment)	5,144 kWh	12,500 W	\$3,143.78	\$3,248.47	\$104.69	3.3%
38	Yard Lighting	5,000 kWh	12,000 W	\$2,071.40	\$2,122.97	\$51.57	2.5%
Rates 31 and 38 are based on 100 HPS Lights in assorted fixture wattages.							
		1,083 kWh	5 kW	\$247.45	\$260.36	\$13.91	5.6%
41	Small General Service	2,165 kWh	10 kW	\$468.02	\$483.76	\$15.74	3.4%
		10,825 kWh	50 kW	\$2,240.67	\$2,271.04	\$30.37	1.4%
		2,590 kWh	7.5 kW	\$541.13	\$552.45	\$11.31	2.1%
44/45	Oil and Gas Service	5,179 kWh	15 kW	\$1,046.48	\$1,075.60	\$29.12	2.8%
		25,895 kWh	75 kW	\$5,019.69	\$5,260.75	\$241.06	4.8%
		32,137 kWh	100 kW	\$5,265.59	\$5,379.66	\$114.06	2.2%
61	General Service	63,071 kWh	196 kW	\$9,964.94	\$10,378.19	\$413.26	4.1%
		482,055 kWh	1500 kW	\$73,723.22	\$79,082.84	\$5,359.63	7.3%
		824,585 kWh	2500 kW	\$123,198.90	\$126,649.57	\$3,450.67	2.8%
63	Large General Service	1,529,869 kWh	4638 kW	\$214,210.76	\$220,451.82	\$6,241.07	2.9%
		3,298,338 kWh	10,000 kW	\$452,804.15	\$466,043.40	\$13,239.25	2.9%
65	Transmission Connected Service	The Distribution component will increase from \$39.17/day to \$44.39/per day. The Transmission Component is the applicable rate of the AESO.					

Riders Included:

Municipal Franchise Fee

Municipal assessment Rider (0.73% on July 1, 2021)

2021 Base TAR & 2022 Base TAR

2021 Q4 QTAR and 2022 Q1 QTAR

2021 BPAR and 2022 BPAR

Utility Deferral Adjustment Rider

Retail/Energy Price Assumptions

Rates 11 through 44 – Jan 2021 to Dec 2021

Average EEAI RRT Rates

Rates 61 and 63 – November 2020 to October 2021

Average EPCOR Default Supply Rate

CUSTOMER CONTRIBUTIONS SCHEDULES **

Table 1
Maximum Investment Levels for Distribution Facilities
When the Investment Term is 15 years or more

Type of Service	Maximum Investment Level
Rate 11 Residential	\$2,677 per service
Rate 11 Residential Development	\$2,677 per service, less FortisAlberta's costs of metering and final connection
Rate 21 Farm and Rate 23 Grain Drying	\$6,072 base investment, plus \$869 per kVA of Peak Demand
Rate 26 Irrigation	\$6,072 base investment, plus \$966 per kW of Peak Demand
Rate 38 Yard Lighting	\$864 per fixture
Rate 31 Streetlighting (Investment Option)	\$3,125 per fixture
Rate 41 Small General Service	\$6,072 base investment, plus \$966 per kW of Peak Demand
Rate 45 Oil and Gas Service	\$6,072 base investment, plus \$966 per kW of Peak Demand FortisAlberta invests as required per unmetered to metered service conversion program.
Rate 61 General Service (less than or equal to 2 MW)	\$6,072 base investment, plus \$966 per kW for the first 150 kW, plus \$121 for additional kW of Peak Demand
Rate 63 Large General Service (over 2 MW) (Distribution Connected)	\$109 per kW of Peak Demand, plus \$120 per metre of Customer Extension

**Alberta Utilities Commission (AUC) Decision 26817-D01-2021, Dec. 15, 2021.

Maximum Investment Levels are reduced if the expected Investment Term is less than 15 years.